



INSTRUCTIONS FOR COMPLETING:

PARTICIPATING ADDENDUM ("PA") TO WSCA-NASPO CISCO DATA COMMUNICATIONS PRODUCTS AND SERVICES MASTER AGREEMENT AR-233 (14-19) ("Master Agreement")

Approved Cisco PA Template: Please download the PA template at:
<http://www.aboutwsca.org/content.cfm/id/cisco>

Section 2, Participation: As indicated in the PA template, please describe who are the authorized users/buyers/purchasers that will be eligible by your state law to use this buying vehicle (i.e. state agencies, cities, counties, K-12, higher education, non-profits, etc.).

Section 3, Participating State Modifications or Additions to Master Agreement: This section is for any specific proposed changes to the Master Agreement that are required by your state law(s) or statute(s). Please provide citations to such law(s) or statute(s). **If there are no proposed changes or additions, please state "NONE" accordingly.**

Section 4, Lease Agreements: Section 22 of the Master Agreement allows for leasing. The terms and conditions of the capital lease financing arrangement will be separately negotiated and set forth in an agreement between the authorized purchaser and either Cisco Capital or its designated and/or approved financing partner. For this section of the PA, please confirm whether capital lease financing is allowed and if so, if there any applicable specific conditions, restrictions or requirements related to such use.

Section 5, Primary Contacts: Please provide the Point of Contact for this PA. This will be the person that the assigned Cisco Contract Manager will jointly work with to administer and manage the PA once it has been fully executed.

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**If you have any questions about the PA template or the Master Agreement, please
contact the Cisco WSCA-NASPO Program Manager:**

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