



## Service Description: Advanced Services – Fixed Price

### Cisco Collaborative Professional Services – Unified Communications Manager Assessment Service (ASF-CPSA-UCMA)

This document describes Advanced Services Fixed Price: Cisco Collaborative Professional Services Unified Communications Manager Assessment Service available under the Collaborative Professional Services Program ("Program").

**Direct Sale from Cisco to Authorized Channel.** If you have purchased these Services directly from Cisco, this document is incorporated into your Collaborative Professional Services Agreement ("Agreement"), Collaborative Professional Services – General Service Terms under the Cisco Services Partner Program, a services exhibit that addresses transaction advanced services ("AS-T") or an equivalent agreement executed between you and Cisco which authorizes your participation in the Program. In the event of a conflict between this Service Description and your Agreement or equivalent services exhibit or agreement, this Service Description shall govern. For purposes of an AS-T exhibit executed between Cisco and Authorized Channel, this Service Description shall be deemed as a Statement of Work ("SOW").

Cisco shall provide a Quote for Services ("Quote") setting out the appropriate fee that shall be paid by Authorized Channel for the services selected. Cisco shall provide the Unified Communications Manager Assessment Service described below as detailed on Purchase Order that references the purchaser's email address, Deal ID, Services Part No and Service Fee as defined in the Quote agreed between the parties and that, additionally, acknowledges and agrees to the terms contained therein.

#### Cisco Collaborative Professional Services Unified Communications Manager Assessment Service

##### Service Summary

The Cisco Collaborative Professional Services ("CPS") Unified Communications Manager ("CM") Assessment Service analyzes the Unified Communications Manager solution to verify Authorized Channel's implementation meets design specifications and Cisco best practice for configuration ("Services"). The Services provide a report output that contains findings, recommended changes, and a diagnosis of potential issues and gaps, based on collected data and Authorized

Channel's End User's forward looking plans. Such analysis and report typically include amongst other information, the following as it pertains to the:

##### Cisco Unified CM System Configurations Audit

- Server
- Cisco Unified Communications Manager
- NTP Servers
- Cisco Unified CM Groups
- Date/Time Groups
- Cisco Unified CM Backup Information
- Regions and Region Matrix
- Device Pool
- Enterprise Parameters
- Locations
- SRST
- License Report/Phone License
- CCM Node License Feature Report
- Service Parameters

##### Cisco Unified CM Call Routing Configuration Audit

- AAR Group
- Dial Rules
- Application Dial Rules
- Directory Lookup Dial Rules
- SIP Dial Rules
- Route Filter
- Class of Control
- Time Period
- Time Schedule
- Partition
- Calling Search Space
- Calling Search Space Partition Linkage
- Route/Hunt Configurations
- Route Group Construction
- Route List Construction
- Route Pattern
- Line Group
- Line Group Member
- Hunt List

- Hunt Pilot
- Translation Pattern
- SIP Route

#### Cisco Unified CM Media Resources Audit

- Annunciator
- Conference Bridge
- Media Termination Point
- MoH Audio Source
- MoH Server
- Transcoder
- Media Resource Group
- Media Resource Group Lists

#### Cisco Unified CM Features Audit

- Call Park
- Call Pickup Group
- Cisco IP Phone Services
- Client Matter Code (CMC)
- Forced Authorization Code (FAC)
- Meet-Me Number / Pattern
- Shared Line and Device Association

#### Voice Mail

- Cisco VM Ports
- MWI
- Voice Mail Pilot
- Voice Mail Profile

#### Cisco Unified CM Devices Audit

- CTI Route Point
- Pilot Point
- Gatekeeper
- Gateway
- Device Defaults
- Phone
- IP Phone Registration Information Table
- Cisco Unified IP Phone Summary Table
- Trunk
- Remote Destinations for Mobility Feature
- LDAP Servers
- LDAP Authentication
- Application Servers
- Physical Locations
- Adjunct Licensing

#### Cisco Unified CM Hardware and Software Configurations

- Cisco Unified CM Server Information

#### Cisco Unified IP Phone Audit

- Cisco Unified IP Phone Summary Table
- Phones without lines
- Lines without phones
- AAR Calling Search Space and Media Group List Information Table

- IP Phone and Location Table
- Cisco Unified IP Phone CUCM Information Table
- Cisco Unified IP Phone Network Services
- DHCP Server Table
- DNS Server Table
- TFTP Server Table
- Auxiliary VLAN Summary Table

#### Cisco Unified CM Cluster Analysis

- Device Distribution

### Location of Services

Services are delivered remotely to Authorized Channel.

### Cisco Responsibilities

- Provide Authorized Channel the mechanism to collect the device data from the End User's network through the following options:
  1. Software download – Authorized Channel can download the software necessary to collect the configuration data;
  2. Appliance – collection software is installed by Authorized Channel on an appliance at the End User's site to enable remote data collection.
- Provide Authorized Channel the Preliminary Assessment Questionnaire for Authorized Channel to complete and return to Cisco.
- Analyze the requirements information and data provided by Authorized Channel.
- Conduct a virtual meeting with Authorized Channel to present the report output that summarizes the findings, recommendations for improvement, identification of items for remediation, and suggestions as they relate to Cisco's best practices.

### Authorized Channel Responsibilities

- Confirm to Cisco which option the Authorized Channel intends to implement to collect configuration data.
- Ensure End User has agreed to the data collection method chosen.
- Complete and return the Preliminary Assessment Questionnaire to enable Cisco to perform the assessment.
- Provide Cisco the End User's requirements for their Cisco Unified Communication Manager system.
- Provide Cisco the configuration data gathered from End User's network.
- Attend virtual meeting scheduled by Cisco to review the report output, summary of findings and related information.

### General Authorized Channel Responsibilities

- Authorized Channel shall ensure that, End User understands and agrees i.) that Authorized Channel is providing its own proprietary services together with the Cisco Services herein; and ii) that in connection with Authorized Channel's performance of its own proprietary services, Authorized Channel must provide to Cisco certain End User information, documents and/or other technical data as required for Cisco's subsequent use in connection with Cisco Services.
- Authorized Channel acknowledges that the completion of Service is dependent upon Authorized Channel meeting its responsibilities as indicated herein.
- Authorized Channel is solely responsible for all interactions and communications with End User and the provision of services and deliverables to End User.
- Ensure Authorized Channel's personnel are available to participate during the course of the Services to provide information and to participate in scheduled information gathering sessions, interviews, meetings and conference calls.
- Authorized Channel understands and acknowledges that Services provided by Cisco comprise technical advice, assistance and guidance only. Authorized Channel expressly acknowledges and agrees that its solely responsible for the determination and implementation of End User's network design requirements and implementation of any recommendations provided by Cisco. The information containing in the documentation deliverables are based on the information provided by the Authorized Channel to Cisco, and Authorized Channel shall remain responsible for the accuracy or completeness of the information during the provision of the Services described herein and for the final determination of End User's network design, architecture, implementation, business or other requirements.

#### **License of Deliverables**

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#### **Limitation**

**AUTHORIZED CHANNEL EXPRESSLY ACKNOWLEDGES AND AGREES THAT IT IS SOLELY RESPONSIBLE FOR THE DETERMINATION AND IMPLEMENTATION OF THEIR END USER'S NETWORK, DESIGN, BUSINESS, OR OTHER REQUIREMENTS. CISCO SHALL NOT BE RESPONSIBLE FOR THE FAILURE OF CISCO'S COLLABORATIVE PROFESSIONAL SERVICES, DELIVERABLES, REPORTS AND/OR RELATED SOFTWARE TO MEET END USER'S NETWORK, DESIGN, BUSINESS, OR OTHER REQUIREMENTS.**

#### **Representation of Cisco Brand**

Authorized Channel agrees to comply with the Collaborative Services Branding guidelines located under "Resources" at <http://www.cisco.com/web/partners/services/programs/collaborative/index.html>, which is incorporated herein by reference.

#### **Invoicing and Completion**

##### **Invoicing**

Services will be invoiced upon completion of the Services.

##### **Completion of Services**

Cisco will provide written notification upon completion of the Services to Authorized Channel. The Authorized Channel shall within five (5) Business Days of receipt of such notification provide written acknowledgement of Cisco's completion of the Services. Authorized Channel's failure to acknowledge completion of the Services or to provide reasons for rejection of the Services within the five (5) Business Day period signifies Authorized Channel's acceptance of completion of the Services in accordance with this Service Description.