



Configuring Network Time and Time Zone Settings

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You must add an NTP server to your Cisco Unified SRSV system and configure the time zone to ensure that voicemails and system processes have the correct date and time associated with them.

Adding an NTP Server

Procedure

- Step 1** Log in to the [Cisco UMG GUI](#). See the [Logging In to the Cisco UMG Graphical User Interface \(GUI\)](#) module.
- Step 2** Choose **System > Network Time & Time Zone Settings**.
The system displays the Network Time & Time Zone Settings page.
- Step 3** Click **Add**.
The system displays the Add a NTP Server page.
- Step 4** Enter the hostname or IP address of the NTP server. To make it the primary NTP server, check the **Preferred** checkbox.
- Step 5** Click **Add**.
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What To Do Next

Save and then reload the configuration. See the [Saving the Cisco Unified Messaging Gateway Configuration](#) and [Reloading the Cisco Unified Messaging Gateway Configuration](#) sections.

Removing an NTP Server

Procedure

- Step 1** Log in to the [Cisco UMG GUI](#). See the [Logging In to the Cisco UMG Graphical User Interface \(GUI\)](#) module.
- Step 2** Choose **System > Network Time & Time Zone Settings**.
The system displays the Network Time & Time Zone Settings page.
- Step 3** Check the checkbox next to the NTP server that you want to remove and click **Delete**.
- Step 4** Click **OK** at the prompt.
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What To Do Next

Save and then reload the configuration. See the [Saving the Cisco Unified Messaging Gateway Configuration](#) and [Reloading the Cisco Unified Messaging Gateway Configuration](#) sections.

Changing the Time Zone

Procedure

- Step 1** Log in to the [Cisco UMG GUI](#). See the [Logging In to the Cisco UMG Graphical User Interface \(GUI\)](#) module.
- Step 2** Choose **System > Network Time & Time Zone Settings**.
The system displays the Network Time & Time Zone Settings page.
- Step 3** Use the drop-down menu to select the correct country.
- Step 4** Use the drop-down menu to select the correct time zone.
- Step 5** Click **Apply**.
- Step 6** Click **OK** at the information prompt.
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What To Do Next

Save and then reload the configuration. See the [Saving the Cisco Unified Messaging Gateway Configuration](#) and [Reloading the Cisco Unified Messaging Gateway Configuration](#) sections.