



Configuring Backup and Restore

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Configuring the Backup Server

Before you begin the backup process, set the parameters on this page.

Before You Begin

Gather the following values.

Parameter	Description
Server URL	The URL of the server on the network where backup files are stored. The format should be ftp://<server/directory>/ where <server/directory> is the IP address or hostname of the backup server.
User ID	The user ID on the backup server. You must have an account on the server to which you are backing up your data. Do not use an anonymous user ID.
Password	The password for the user ID on the backup server.
Maximum revisions	The maximum number of revisions of the backup data that you want to keep on the backup server. The maximum number is 50. The default value is 5.

Procedure

- Step 1** Log in to the [Cisco UMG GUI](#). See the [Logging In to the Cisco UMG Graphical User Interface \(GUI\)](#) module.
- Step 2** Choose **Administration > Backup / Restore > Configuration**.

The system displays the Backup / Restore Configuration page.

Step 3 Enter information.

Step 4 Click **Apply** to save the information.

Manually Starting a Backup

We recommend that you save the Cisco Unity Connection configuration whenever you save the Cisco UMG configuration.

Before You Begin

- Configure the server used to back up the data. See [Configuring the Backup Server](#).
- Save your Cisco UMG configuration. See [Saving the Cisco Unified Messaging Gateway Configuration](#) in the [Using the Administration Control Panel](#) module.

Procedure

- Step 1** Log in to the [Cisco UMG GUI](#). See the [Logging In to the Cisco UMG Graphical User Interface \(GUI\)](#) module.
- Step 2** Click **Administration > Backup / Restore > Start Backup**.
- The system displays the Backup / Restore Start Backup page and automatically generates a backup ID. The backup ID increases by 1 every time you back up the server.
- Step 3** Enter a description of the backup file; for example, “backupdata6-2-04.”
- Step 4** Check the checkbox for the types of data that you want to save. You can choose one or both:
- Configuration—Saves the configurations of the system and applications.
 - Data—Saves your application data and voicemail messages.
- Step 5** Click **Start Backup**.
- Step 6** Click **OK** at the confirmation message.
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Viewing Scheduled Backups

To view your scheduled backups, choose **Administration > Backup / Restore > Scheduled Backups**.

The Scheduled Backups page appears. From this window, you can see the following information about the backups:

- Name
- Description
- Schedule
- Next Run
- Categories of backup, or type of data to save

From this window, you can perform the following actions:

- To add a new scheduled backup, click **Schedule Backup**. See [Adding a Scheduled Backup](#).
- To modify an existing scheduled backup, click the link for the schedule name.
- To delete an existing scheduled backup, select the box next to the schedule name and select **Delete**.

Adding a Scheduled Backup

You can configure scheduled backups to occur once or recurring jobs that repeat:

- Every N days at a specific time
- Every N weeks on specific day and time
- Every N months on a specific day of the month and time
- Every N years on specific day and time

When configuring a scheduled backup, you can also configure the system to notify selected users about the backup status.

Before You Begin

- Configure the server used to back up the data. See [Configuring the Backup Server](#).
- Save your system configuration. See [Saving the Cisco Unified Messaging Gateway Configuration](#) in the [Using the Administration Control Panel](#) module.

Procedure

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- Step 1** Log in to the [Cisco UMG GUI](#). See the [Logging In to the Cisco UMG Graphical User Interface \(GUI\)](#) module.
- Step 2** Choose **Administration > Backup / Restore > Scheduled Backups**.
The system displays the Backup / Restore Scheduled Backup page.
- Step 3** Click **Schedule Backup**.
The system displays the Backup / Restore Scheduled Backups page.
- Step 4** Enter a name and description for the scheduled backup.
- Step 5** Check the checkbox for the type of data that you want to save. You can choose one or both:
- Configuration—Saves the configurations of the system and applications.
 - Data—Saves your application data and voicemail messages.
- Step 6** From the Schedule tab, select the frequency of the scheduled backup:
- Once
 - Daily
 - Weekly
 - Monthly
 - Yearly
- Step 7** Select whether the scheduled backup will start:
- Immediately

- On a specific date and time

Step 8 Click **Add**.

Manually Starting a Restore

After you have backed up your voicemail and configuration data, you can restore it for every new installation or upgrade.

Restriction

After you perform a restore, you cannot run the Setup Wizard.

Before You Begin

Configure a backup server. See [Configuring the Backup Server](#).

Procedure

- Step 1** Log in to the [Cisco UMG GUI](#). See the [Logging In to the Cisco UMG Graphical User Interface \(GUI\)](#) module.
- Step 2** Choose **Administration > Backup / Restore > Start Restore**.
- The system displays the Backup / Restore Start Restore page with the following fields:
- Backup ID—The backup ID of previous backups.
 - Version—Version
 - Description—Name of this backup.
 - Backup Time and Date—Date and time when this backup was made.
 - Categories—The type of data that you want to restore.
- Step 3** Select the row containing the configuration that you want to restore.
- Step 4** Check the checkbox for the type of data that you want to save. You can choose one or both:
- Configuration—Saves the configurations of the system and applications.
 - Data—Saves your application data and voicemail messages.
- Step 5** Click **Start Restore**.
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