

# How to Access the Accessibility Options

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Cisco Unified Presence User Options provide functionality that allows you to access icons on the window without using a mouse. You can perform this procedure from any point on the window, so you do not need to scroll or tab through various fields.

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### Accessing the Icons in the Window

Many windows in Cisco Unified Presence have icons that display at the top of the window; for example, an icon of a disk for Save, an icon that is a plus sign (+) for Add, and so on.

#### Procedure

Step 1	Press Alt, press 1, and then press Tab.
Step 2	The cursor highlights the first icon from the left. Press <b>Tab</b> again to move to the next icon.
Step 3	Press Enter to perform the function of the icon.

#### **Related Topics**

• Accessing the Buttons in the Window, page 7-1

## Accessing the Buttons in the Window

Many of the windows in Cisco Unified Presence have buttons that display at the bottom of the window; for example, a button for Save, a button for Add, and so on.

#### Procedure

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- **Step 1** Press **Alt**, press **2**, and then press **Tab**.
- Step 2 The cursor highlights the first button from the left. Press Tab again to move to the next button.

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**Step 3** Press Enter to perform the function of the button.

### **Related Topics**

• Accessing the Icons in the Window, page 7-1