

снарте 2

Configuring Your Availability Rules

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You can determine how your availability status appears on the devices of other users. Users who can view your availability are called *watchers*. To enhance your privacy, Cisco Unified Presence allows you to configure availability rules to determine who can watch your availability status.

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How to Configure Your Privacy Lists

Privacy lists determine who can view your availability. You have two required privacy lists (Default and Blocked), and you can create additional custom lists:

- Default policy The Default policy applies to all watchers who are not included in another rule. You cannot assign watchers to the Default policy.
- Blocked policy Any watcher added to the Blocked policy always sees your status as unavailable.
- Custom policy You can create multiple custom policies in which you can define the associated watchers and devices.

You can add a whole domain to the Blocked policy, whereby any requests from users in that domain will be blocked, provided those users have not been explicitly allowed.

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- Configuring the Device Availability for a Privacy List, page 2-3

Blocking Users and Domains From Seeing Your Availability

Procedure

Step 1 Select User Options > Privacy > Policies.

- **Step 2** Select the **blocked** list from the **Privacy Policy List**.
- Step 3 Select Add New in the Associated Watchers section.
- **Step 4** Perform one of these actions:

If You Want To	Do This
Block a user	a. Enter the username or email address of the user that you wish to block.
	b. Select the domain from the menu.
	c. Select Add.
Block a whole domain	a. Leave the username field blank and select the domain from the menu.
	b. Select Add.

Creating a Customized Privacy List

Procedure

Step 1	Select User Options > Privacy > Policies.
Step 2	Select Add New in the Privacy Policy List section.
Step 3	Enter a name for your privacy list.
Step 4	Select Add.

What To Do Next

Adding Watchers to a Privacy List, page 2-2

Adding Watchers to a Privacy List

S. Note

You cannot add users to the **default** list because it includes all potential watchers not on any list.

Before You Begin

- Create a customized privacy list (if required).
- Obtain the username or email address of the persons that you wish to add as watchers.

Procedure

Step 1 Select User Options > Privacy > Policies.

- Step 2 Select one of your User Defined Policies from the Privacy Policy List.
- Step 3 Select Add New in the Associated Watchers section.
- **Step 4** Perform these actions:
 - a. Enter the username or email address of the watcher that you want to add to your privacy list.
 - b. Select the domain from the menu.
 - c. Select Add.

Step 5 Select Save.

Related Topics

• Creating a Customized Privacy List, page 2-2

What To Do Next

Configuring the Device Availability for a Privacy List, page 2-3

Configuring the Device Availability for a Privacy List

For the default and customized lists, you can identify whether to allow watchers to see your availability for each device type.

Note

You cannot customize these options for the blocked list because those watchers always see your status as unavailable.

Before You Begin

- Add the watchers to your privacy lists.
- Add a custom device type (if required).

Procedure

- Step 1 Select User Options > Privacy > Policies.
- **Step 2** Select a default or customized privacy list.
- **Step 3** If you have selected the default privacy list, perform one of these actions in the Presence Visibility section:

If You Want to	Do This
Allow watchers to see your overall availability and availability for each device	Select My Overall Presence and the Presence of each of my devices.
Prevent users from seeing your	Select None, always show me as unavailable.
availability	Note You do not have this option for custom lists because the result would be the same as putting someone on your blocked list.

- **Step 4** To hide availability information for some devices, check these devices in the Individual Presence Configuration section.
- Step 5 Select Save.

Related Topics

- Adding Watchers to a Privacy List, page 2-2
- Adding Custom Device Types, page 2-6

What To Do Next

How to Configure Your Availability Rules, page 2-4

How to Configure Your Availability Rules

You can define a set of availability rules for a privacy list. In an availability rule, you assign an overall availability state to each of your devices. For example, you could define a rule so that all your devices display the availability state "Vacation" when you are on vacation. You can also apply a rule only to certain devices, for example, you may want particular devices to display "Away" when you are away from your desk.

These are the availability states:

- Available
- Away
- Busy
- Unavailable
- Vacation

Once you have defined the set of availability rules, you can prioritize the rules in the set.

- Configuring the Conditions of an Availability Rule, page 2-4
- Configuring the Priority of Your Availability Rules, page 2-5

Configuring the Conditions of an Availability Rule

Before You Begin

Add a custom device type (if required).

Procedure

Step 1	Select User Options > Privacy > Policies.
Step 2	Select a default or customized privacy list.
Step 3	Select Configure next to the rule you want to update in the Overall Presence Configuration section.
Step 4	Perform these actions in the Add New Condition to Presence Rule section:

a. Select an operator for the condition (if required).

- **b.** Select the device or media type for the condition.
- c. Select the status associated with the condition.
- d. Select Add Condition.
- e. Select Update Configuration.
- **Step 5** Select **Save** in the Policies window.

Troubleshooting Tips

- To delete an availability rule, select **Configure** next to the rule, and select **Remove**.
- Select Reset Rules to Default to reset the availability rules to the default settings.

Related Topics

- Adding Custom Device Types, page 2-6
- Configuring the Priority of Your Availability Rules, page 2-5

Configuring the Priority of Your Availability Rules

Cisco Unified Presence applies the availability rules in order from top to bottom. If two rules conflict with each other, Cisco Unified Presence applies the first rule.

Procedure

Step 1	Select User Options > Privacy > Policies.
Step 2	Select a default or customized privacy list.
Step 3	Click the arrows to move rules up or down in the priority list in the Overall Presence Configuration section.
Step 4	From the overall status menu, select the overall status to display when no conditions are met.
Step 5	Select Save.

Troubleshooting Tips

- To delete an availability rule, select Configure next to the rule, and select Remove.
- Select Reset Rules to Default to reset the availability rules to the default settings.

Related Topics

- Configuring the Conditions of an Availability Rule, page 2-4
- Adding Custom Device Types, page 2-6

Adding Custom Device Types

Procedure

Select User Options > Privacy > Custom Device Types.
Select Add New.
Select a device category.
Enter a device name.
Select the associated device.
If you are adding a Third Party device, enter the contact user value.
Select Save.

Related Topics

• Configuring the Conditions of an Availability Rule, page 2-4