

Getting Started

Using this Guide

This guide provides you with an overview of the features available on your phone. You can read it completely for a solid understanding of your phone's capabilities or refer to the table below for pointers to commonly used sections.

If you want to...	Then
Explore your phone on your own	Press  () >  on the phone when you need assistance.
Review important safety information	See Safety and Performance Information , page 2.
Connect your phone	See Connecting Your Phone , page 5.
Use your phone after it is installed	See An Overview of Your Phone , page 9.
Learn about the buttons and softkeys	See Understanding Buttons and Hardware , page 9.
Make calls	See Placing a Call—Basic Options , page 19.
Put calls on hold	See Using Hold and Resume , page 24.
Mute calls	See Using Mute , page 25.
Transfer calls	See Transferring Calls , page 27.
Make conference calls	See Making Conference Calls , page 31.
Set up speed dialing	See Speed Dialing , page 37.
Share a phone number	See Picking Up a Redirected Call on Your Phone , page 39.
User your phone as a speakerphone	See Using a Handset, Headset, and Speakerphone , page 51.
Change the ring or call volume	See Customizing Rings and Message Indicators , page 55.
View your missed calls	See Using Call Logs , page 57.
Listen to your voice messages	See Accessing Voice Messages , page 63.
See softkey and icon definitions	Refer to the Quick Reference Card in the front of this guide.

Finding Additional Information

- You can access the most current Cisco Unified IP Phone documentation at this URL:
http://www.cisco.com/en/US/products/hw/phones/ps379/tsd_products_support_series_home.html
- You can access the Cisco website at this URL:
<http://www.cisco.com/>
- You can access the most current Licensing Information at this URL:
http://www.cisco.com/en/US/docs/voice_ip_comm/cuipph/all_models/openssl_license/7900_ssllic.html
- Cisco international websites:
Allows access to international Cisco websites from www.cisco.com by clicking on the Worldwide [change] link at the top of the web page.

Safety and Performance Information

Refer to these sections for information about the impact of power outages and other devices on your Cisco Unified IP Phone.

Power Outage

Your accessibility to emergency service through the phone is dependent on the phone being powered. If there is an interruption in the power supply, Service and Emergency Calling Service dialing will not function until power is restored. In the case of a power failure or disruption, you may need to reset or reconfigure equipment before using the Service or Emergency Calling Service dialing.

Using External Devices

The following information applies when you use external devices with the Cisco Unified IP Phone:

Cisco recommends the use of good quality external devices (such as headsets) that are shielded against unwanted radio frequency (RF) and audio frequency (AF) signals.

Depending on the quality of these devices and their proximity to other devices such as mobile phones or two-way radios, some audio noise can still occur. In these cases, Cisco recommends that you take one or more of these actions:

- Move the external device away from the source of the RF or AF signals.
- Route the external device cables away from the source of the RF or AF signals.
- Use shielded cables for the external device, or use cables with a better shield and connector.
- Shorten the length of the external device cable.
- Apply ferrites or other such devices on the cables for the external device.

Cisco cannot guarantee the performance of the system because Cisco has no control over the quality of external devices, cables, and connectors. The system will perform adequately when suitable devices are attached using good quality cables and connectors.

**Caution**

In European Union countries, use only external speakers, microphones, and headsets that are fully compliant with the EMC Directive [89/336/EC].

Cisco Product Security Overview

This product contains cryptographic features and is subject to United States and local country laws governing import, export, transfer and use. Delivery of Cisco cryptographic products does not imply third-party authority to import, export, distribute or use encryption. Importers, exporters, distributors and users are responsible for compliance with U.S. and local country laws. By using this product you agree to comply with Cisco Unified IP Phone 7931G Phone Guide for Cisco Unified Communications Manager 8.0 (SCCP and SIP) applicable laws and regulations. If you are unable to comply with U.S. and local laws, return this product immediately.

Further information regarding U.S. export regulations can be found at this URL:

http://www.access.gpo.gov/bis/ear/ear_data.html

Accessibility Features

The Cisco Unified IP Phone 7900 Series provides accessibility features for the vision impaired, the blind, and the hearing and mobility impaired.

For detailed information about the features on these phones, see [Accessibility Features for the Cisco Unified IP Phone 7900 Series](#).

You can also find more information about accessibility at this Cisco website:

<http://www.cisco.com/web/about/responsibility/accessibility/index.html>

