



# CHAPTER 10

## Administrator Settings

### GUI: Cisco Unified Communications Manager Business Edition 3000 First Time Setup Wizard and Cisco Unified Communications Manager Business Edition 3000 Administrative Interface

The Change Password page allows you to set the administrator username and password for your system. Administrators can perform all tasks in the Cisco Unified Communications Manager Business Edition 3000 GUI, including but not limited to adding phones, users, monitoring the system, and so on. Anyone with the username and password can log in to the GUIs and perform configuration tasks.



#### Tip


For security purposes, Cisco requires that you change the default password that comes with your system. Enter values that are difficult to guess, and remember your new username and password because the password does not display in the Change Password page. After you complete the Cisco Unified Communications Manager Business Edition 3000 First Time Setup Wizard, you use the Cisco Unified Communications Manager Business Edition 3000 Administrative Interface to change the administrator username and password (**System Settings > Administrator**).

[Table 10-1](#) describes the settings that display on the Change Password page.


**Table 10-1**      **Settings on the Administrator Page**

Setting	Description
Username	To change the username for the administrator, enter a new value in the Username field.

**Table 10-1 Settings on the Administrator Page (continued)**

Setting	Description
New Password Confirm New Password	<p>To change your password, enter your password and then enter it again to confirm.</p> <p>To change the password in the Cisco Unified Communications Manager Business Edition 3000 Administrative Interface, you must check <b>Change Password</b>.</p> <p><b>Tip</b> The password must have at least six characters and can contain alphanumeric characters, hyphens, and underscore.</p> <p>A non-trivial password meets the following criteria:</p> <ul style="list-style-type: none"> <li>• Does contain three of the four allowable characteristics: uppercase character, lowercase character, number, symbol.</li> <li>• Does not use a character or number more than three times consecutively.</li> <li>• Does not repeat or include the alias, username, or extension.</li> <li>• Does not consist of 3 consecutive characters or numbers (for example, passwords such as 654 or ABC).</li> </ul>
<b>Secure Shell</b> <b>These settings display in the Cisco Unified Communications Manager Business Edition 3000 Administrative Interface only.</b>	
Username	 <p><b>Caution</b> Do not update this field unless Cisco Technical Center (TAC) instructs you to do so. Cisco Technical Assistance Center (TAC) uses secure shell for troubleshooting the phone. The credentials that you enter for the secure shell session get sent to the phone as unencrypted text. Immediately after Cisco TAC has completed troubleshooting, update this page to delete the username and password.</p>

**Table 10-1** Settings on the Administrator Page (continued)

Setting	Description
Password	<div>  <p><b>Caution</b> Do not update this field unless Cisco Technical Center (TAC) instructs you to do so. The credentials that you enter for the secure shell session get sent to the phone as unencrypted text. Immediately after TAC has completed troubleshooting, update this page to delete the username and password.</p> </div>
Confirm Password	
	<p>Enter the password for a secure shell user in the Password field. Enter the password again in the Confirm Password field.</p> <p><b>Note</b> The system displays the password as dotted text, although the password is not encrypted when it gets sent to the phone.</p>

