



Cisco UC Integration for IBM Sametime Accessibility Information

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Cisco UC Integration for IBM Sametime Navigation and General Controls

This document lists keyboard accessibility procedures that are unique to Cisco UC Integration for IBM Sametime. The available keyboard shortcuts depend on which Integration features you installed.

Default Focus for Conversation and Conference Windows

In the following windows, Cisco UC Integration for IBM Sametime sets the focus to a particular button or field by default. If the focus is set to a button, you can press ENTER or SPACE to activate that button. If the focus is set to a field, you can type your entry into the field and press ENTER to submit the entry.

Table 1: Default Focus

Window	Default Action
Incoming Call Alert window	Answer button
Conversation window	End Call button
Conference window	Search field (to add contacts to the conference)

Keyboard Shortcuts

Table 2: Standard Keyboard Shortcuts (main Cisco UC Integration for IBM Sametime window must be active)

Action	Keyboard Access
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Navigate to and select a contact	CONTROL-TAB (cycle through the tabs and press ENTER to select)
Navigate to select hub main icon (Phone control & Call forward))	TAB (cycle between Phone Control and Call Forwarding buttons and press ENTER to select)
Place call to a contact	Select a contact (CONTROL-TAB) and CONTROL-SHIFT-C to place the call
Navigate to select Calls tab	RIGHT ARROW
Navigate to select Voicemail tab	LEFT ARROW

Table 3: Voicemail and Call History Keyboard Shortcuts (main Cisco UC Integration with IBM Sametime window must be active)

Action	Keyboard Access
Use age (View) and message type (Type) filter menus	CONTROL-TAB to toggle between the two menus; DOWN and UP arrows to cycle through the messages
Play/pause a message	CONTROL-SHIFT-P
Delete a message	DELETE
Empty voicemail trash (permanently delete all messages)	CONTROL-SHIFT-DELETE Note This command only functions when you display deleted messages. Enter the command and then confirm your intention.

Table 4: Tools Menu in the main Sametime window

Action	Keyboard Access
Start conference	CONTROL-SHIFT-C

Table 5: Incoming Call Keyboard Shortcuts (main Cisco UC Integration with IBM Sametime window must be active)

Action	Keyboard Access
Chat	CONTROL-R (Opens a chat window)
Answer	CONTROL-L
Decline	CONTROL-D

Close window (equivalent to Decline)	ALT-F4
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Table 6: Active Conversation Keyboard Shortcuts (main Cisco UC Integration with IBM Sametime window must be active)

Action	Keyboard Access
Start video	CONTROL-SHIFT-V
Enter full-screen mode	CONTROL-SHIFT-F
Exit full-screen mode	ESC
Toggle show/hide self-view video	CONTROL-SHIFT-B
Toggle mute/unmute microphone	CONTROL-DOWN ARROW
Display keypad	CONTROL-SHIFT-K
Open the More (secondary) menu	CONTROL-SHIFT-+ (Plus)
Increase volume	CONTROL-SHIFT-UP ARROW
Decrease volume	CONTROL-SHIFT-DOWN ARROW
Toggle hold/resume call	CONTROL-SHIFT-H
Merge calls	CONTROL-M
Transfer call	CONTROL-SHIFT-T
Park call	CONTROL-SHIFT-R
Add a participant	CONTROL-SHIFT-A
Toggle standalone/chat window to view video	CONTROL-ALT-P



Note

To use the TAB key for merge, transfer, or park, you must first open the More (secondary) menu.

Table 7: Video Call Keyboard Shortcuts (main Cisco UC Integration with IBM Sametime window must be active)

Action	Keyboard Access
Toggle start/stop video	CONTROL-SHIFT-V
Enter full-screen mode	CONTROL-SHIFT-F

Exit full-screen mode	ESC
Toggle show/hide self-view video	CONTROL-SHIFT-B

Table 8: Global Keyboard Shortcuts (Cisco UC Integration for IBM Sametime window is not active)

Action	Keyboard Access
Bring incoming call notification window to focus ¹	CONTROL-SHIFT-ALT-G
Answer a call	CONTROL-L
Toggle mute/unmute microphone (Desk Phone mode only)	CONTROL-DOWN ARROW

¹ If you choose the Preferences option to disable the default auto-focus of the incoming call notification window, use this shortcut to bring the notification window to focus.

Table 9: Global Keyboard Shortcuts with the Cisco UC Integration for IBM Sametime Window in the Background

Action	Keyboard Access
Answer a call	CONTROL-L
Toggle mute/unmute microphone (Desk Phone mode only)	CONTROL-DOWN ARROW