

Software version TC4.0
NOVEMBER 2010



Cisco TelePresence System EX60

What's in this guide?

The top menu bar and the entries in the Table of Contents are all hyperlinks. Just click on them to go to the topic.

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Table of Contents

Introduction

Disclaimers and notices.....	4
Copyright notice.....	4

Connecting the EX60

Rear sockets access.....	6
The EX60 parts	6
Connecting	6
Connecting a PC to the unit.....	7
Use as PC screen.....	7
Setting the screen resolution.....	7

Using the EX60

Camera adjustments.....	9
Use as document camera.....	9
The touch screen controller—initial view	10
Initial settings—before you begin.....	11
Calling someone by dialing	12
Calling someone using Recent calls.....	13
Calling someone using My contacts	14
Calling someone using the Phone book.....	15
Search the Phone book, then call.....	16
Phone book matters.....	17
Adding to My contacts from call lists or the Phone book	17
Entering a new contact manually	17
Editing in My contacts.....	17
Receiving calls.....	18
Call transfer.....	18
Do not disturb.....	18
Far end camera control.....	18
Sharing presentations	18

The settings—using the touch screen

Setting the EX60 in standby.....	20
Shutting down the EX60	20
Reverting to factory default settings.....	20
Changing background image on touch screen	20
Entering the Settings menus	21
Call settings	22
Date, time & location.....	23
Ringtone & sound settings	24
Display settings.....	25
Camera control & settings	26
IP settings.....	27
H.323 settings.....	28
SIP settings	29
System information	30
Call status	31

The web interface

Entering the web interface.....	33
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Chapter 1

Introduction

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Disclaimers and notices

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Chapter 2

Connecting the EX60

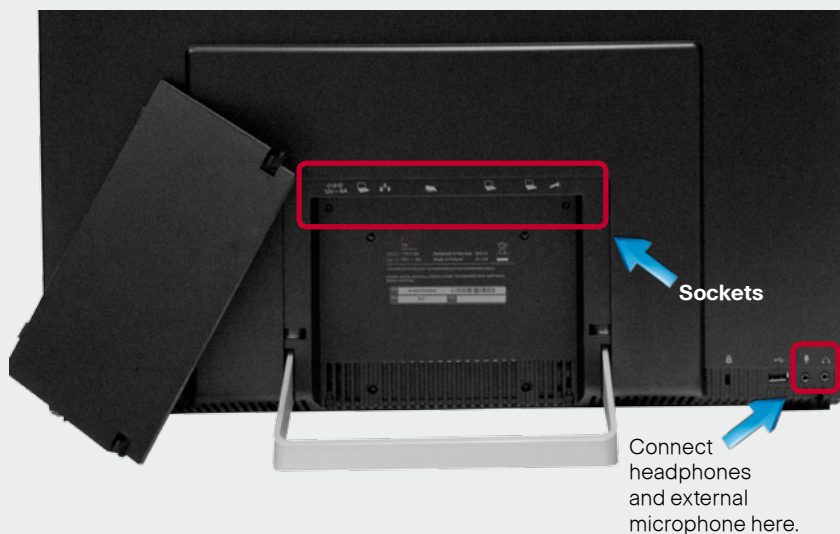
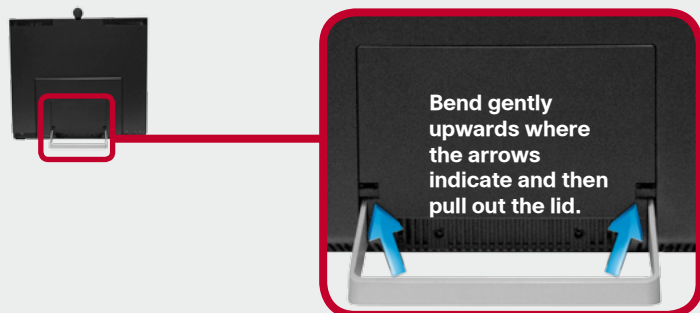


Connecting the EX60

Connect the cables as shown. Sockets are located behind the rear cover. If you have one LAN connection only—and need that for your PC—the EX60 has a built in Gigabit ethernet switch that enables you to connect your PC to the EX60 to access the LAN through the EX60.

Rear sockets access

Remove cover to get access to the connector sockets.

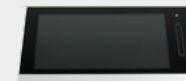


The EX60 parts

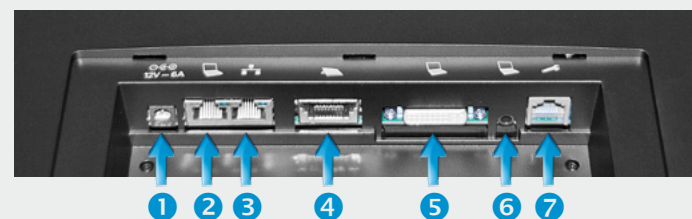
Camera with built-in privacy shutter.



The Cisco Telepresence touch screen controller



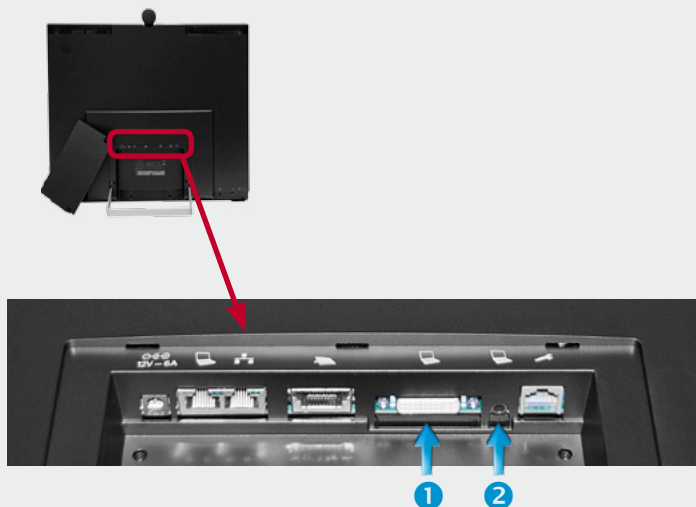
Connecting



- 1 Connect power here.
- 2 Connect your PC here if you need to share a single LAN connection with the EX60.
- 3 Connect your EX60 to the LAN.
- 4 Connect the touch screen controller.
- 5 DVI socket to use the EX60 as a PC screen.
- 6 Mini-jack socket for PC audio.
- 7 For service and maintenance.

Connecting a PC to the unit

Your EX60 has an HD display, which also may serve as your PC screen. Connect your PC to the DVI and Mini-jack sockets on the rear panel as shown below. DVI-D to DVI-I cable is recommended to get a high resolution image.



- 1 DVI socket to use the EX60 as a PC screen.
- 2 Mini-jack socket for PC audio.

Setting the screen resolution

A resolution of 1920 × 1200 is recommended. However, other resolutions may also be used as shown in the below tables.

Digital input via DVI

1920 × 1200 (recommended)
 1920 × 1080
 1776 × 1000 (not full screen)
 1680 × 1050
 1600 × 1200 (not full screen)
 1440 × 900
 1400 × 1050 (not full screen)
 1280 × 1024 (not full screen)
 1280 × 960 (not full screen)
 1280 × 800
 1280 × 768 (not full screen)
 1280 × 720 (not full screen)
 1152 × 648 (not full screen)
 1024 × 768 (not full screen)
 960 × 600 (not full screen)
 800 × 600 (not full screen)

Analog input via DVI

1920 × 1200 (recommended)
 1680 × 1050
 1600 × 1200 (not full screen)
 1440 × 900
 1280 × 1024 (not full screen)
 1024 × 768 (not full screen)
 800 × 600 (not full screen)

Screen resolution must be set via the web interface, using the Video Output HDMI [1] Resolution setting. For details on this, see the EX60 Administrator Guide, which is available separately for download.

Use as PC screen

If you choose to use your EX60 as your PC screen, connect your PC to the sockets on the rear panel as shown above.

Your EX60 will then serve as your PC screen outside calls. In a call tap **View desktop** to see the desktop.

Your desktop is **not** exposed to the other side.

Chapter 3

Using the EX60

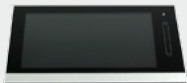
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Camera adjustments

The camera can be tilted mechanically in vertical direction.



Turn the circumference to activate the privacy shutter.



Use as document camera

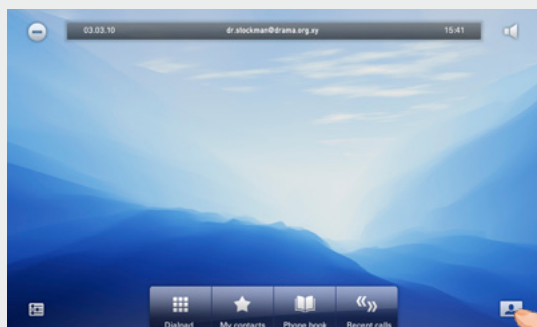
Tilt the camera as shown to use it as a document camera. Image is automatically turned upside down, so that both parties will see the document correctly.



The Cisco Telepresence touch screen—initial view



Initial settings—before you begin



Tap **Selfview** to see what others will see of you.

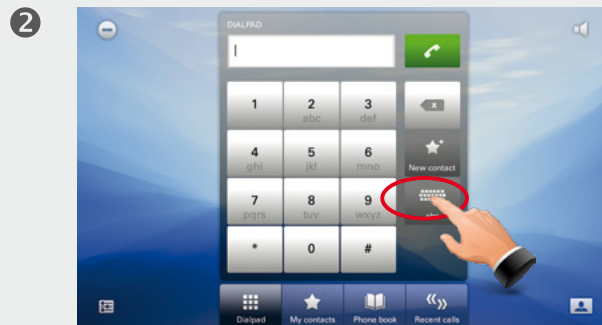


Tilt the camera to obtain the best view. The best view will be the view that positions your face as high up on the screen as possible without cutting too much off the top of your head.

Calling someone by dialing



Tap **Dial pad**.



Use the numeric keypad for numbers, or use the keyboard mode.

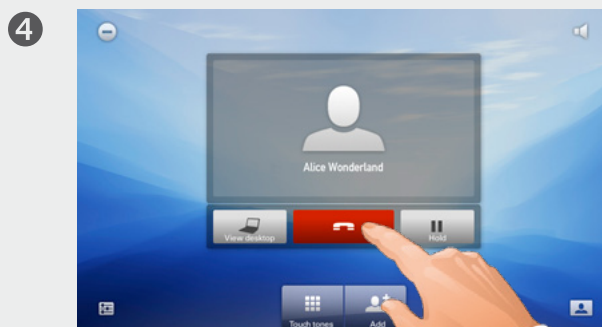
Tap **abc** to change to keyboard and **123** to change back.



If you need to key in digits or special characters, press and hold the key until the character appears.

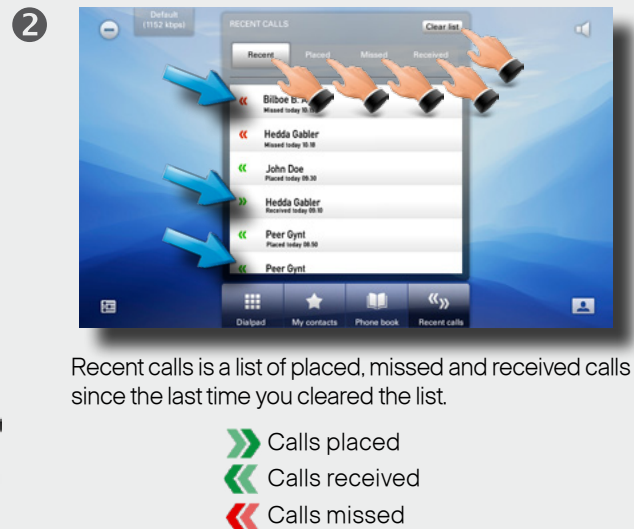


Tap the green **Call** button to place the call.



Terminate the call by tapping the red **Terminate call**.

Calling someone using Recent calls



Terminate the call as described in “Calling someone by dialing” on page 15.

Calling someone using My contacts



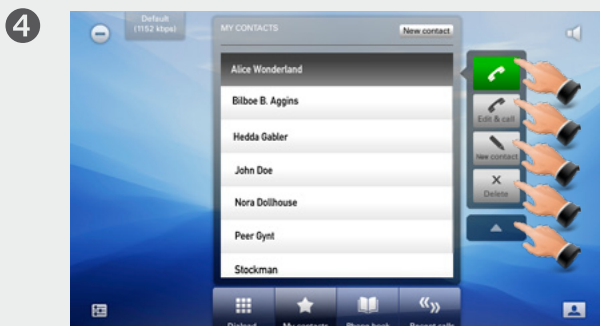
Tap **My contacts** to display your personal phone book.



Scroll by dragging up or down anywhere in the list.

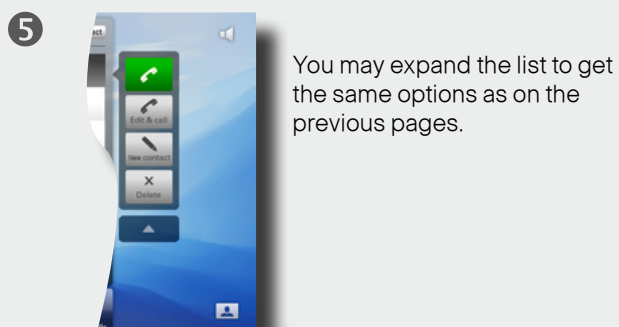


Tap the entry to be called. This will cause the **Call** button to appear. Tap to display the context sensitive options list, if needed.



Call the entry now.
Edit before calling.
Edit the entry itself.
Remove the entry.
Contract list.

Calling someone using the Phone book



Search the Phone book, then call



Tap **Phone book** to display the corporate phone book.

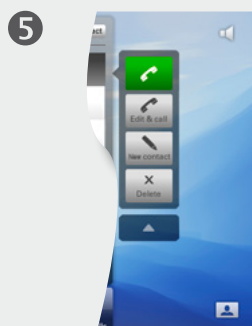


Tap in the search field to start searching for an entry.

The keyboard will now appear.



Start keying in the entry. Matches will appear as you write.



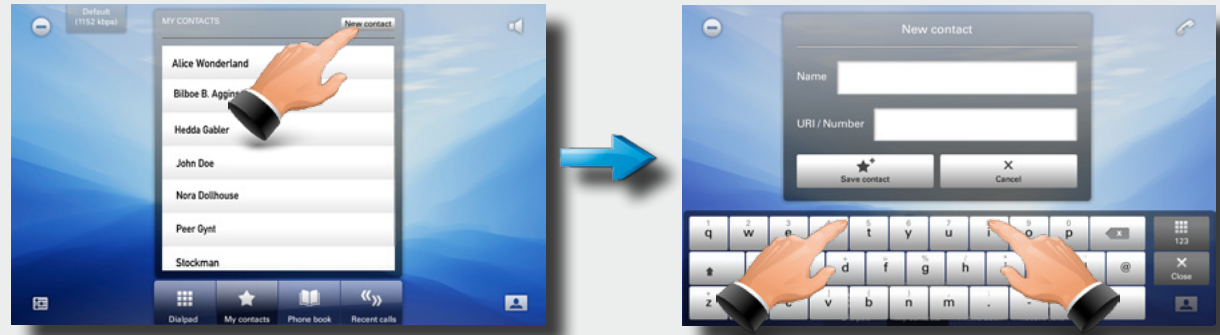
You may expand the list to get the same options as outlined on the previous pages.

Phone book matters

The contents of the (corporate) phone book cannot be altered by the user. However, any entries in the phone book may be copied to *My contacts* and altered there, if needed.

In addition, the “number” of any call received or dialed (including entries in the list of recent calls) can be entered into *My contacts*.

Entering a new contact manually



Once within *My contacts*, tap **New contact** to produce the *New contact* dialog. Fill in as required and tap **Save** contact to exit dialog, putting changes into effect.

Adding to My contacts from call lists or the Phone book

There is a multitude of ways to enter someone into *My contacts*. You may add entries from the *Phone book*; entries from the *Recent calls* list, as well as the “number” of anyone you call or receive calls from.

To add someone, expand the call menu as shown and tap **New contact**. This will produce the *Edit contact* dialog box. Edit if required and tap **Save** to add the new contact to the *My contacts* list.



Editing in My contacts

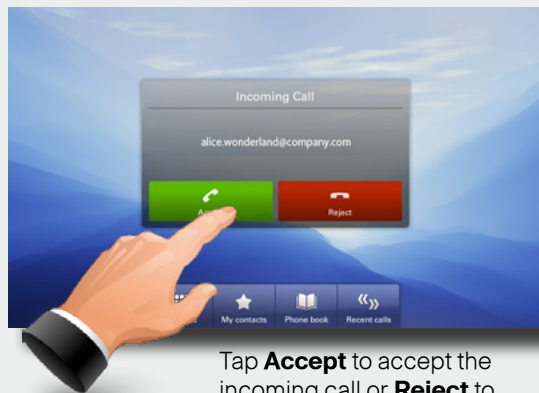
To edit, including delete, any of the entries in *My contacts*, tap **My contacts** and tap the entry to be edited or deleted.

Expand the menu, if required.

Tap **Edit** to produce the *Edit* dialog box and **Delete** to delete the entry. You will be alerted to confirm.



Receiving calls



Tap **Accept** to accept the incoming call or **Reject** to reject it.

Do not disturb

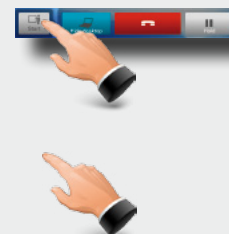


The *Do not disturb* feature can be activated to disable the incoming call alert signal. You may still receive and place calls. Tap to activate—the icon will then turn red and white. Tap again to deactivate.

Sharing presentations

In a call, you may share your PC screen with the other side. Tap **View** desktop (as above) and then tap **Start** to activate. To deactivate, tap **Stop**.

For other aspects of this feature, including how to use the EX60 as your PC screen—see the section “Use as PC screen” on page 10



Call transfer



With one on hold, tap the one in call to display the menu. The menu will allow you to transfer this call to someone else. A ▼ indicates that you should use the *Dialpad*, the *Phone book*, or the *Recent calls* list to locate whom to transfer the call to.

(Optional feature)

Far end camera control



If the other end point permits it, you may control their camera. This is known as *Far end camera control*. Tap **Camera**.

Pan and zoom the far end camera as needed. If the other camera cannot be controlled, nothing happens. Press **Exit** when finished.

Chapter 4

The settings—using the Cisco Telepresence touch screen



Your EX60 can be configured via the touch screen controller or via its web interface. For full access to all configurable parameters the web interface must be used—the touch screen controller provides access to a limited set of parameters only.

Setting the EX60 in standby

Outside a call, you may have the unit enter standby mode by touching the **Power** button on the main unit (the screen). The *Standby* dialog is displayed and the unit enters standby immediately. This does not work when you are in a call.

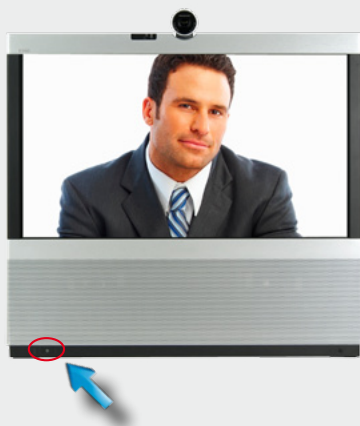
Tap the touch pad to wake up the system from standby.



Shutting down the EX60

Outside a call, press the **Power** button until the *Shutdown progress bar* is filled completely.

Release the button and the unit will go in shutdown in just a few seconds.



To start the system again, press the **Power** button until the LED illuminates (green light).

Reverting to factory default settings

To revert to the factory default settings, do as follows:

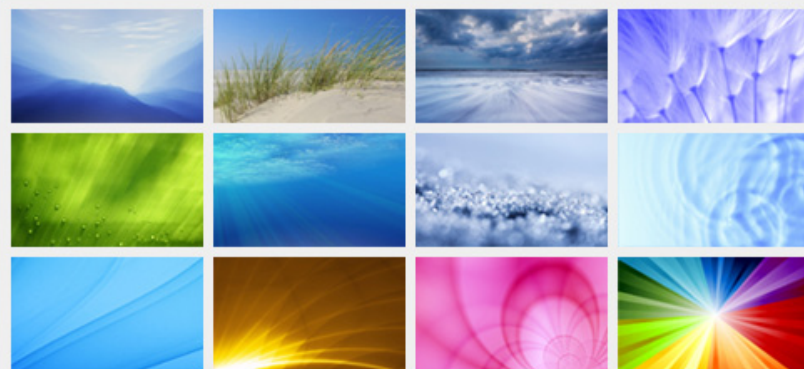
1. Disconnect the power cord.
2. Reconnect the power cord—a green light will illuminate shortly after.
3. Press the **Power** button as soon as the green light appears. Keep it depressed for 15 seconds or so, until the green light starts flashing.
4. Release the button and press twice within 2 seconds. All settings will now revert to factory default settings.

Changing background image on touch screen

The background image on the touch screen controller can be changed.

Do as follows:

1. Draw a circle with your finger anywhere on the screen where there are no icons.
2. The below image will then appear on the touch screen screen. Tap one of the small images to use it as background image.



Entering the Settings menus

1

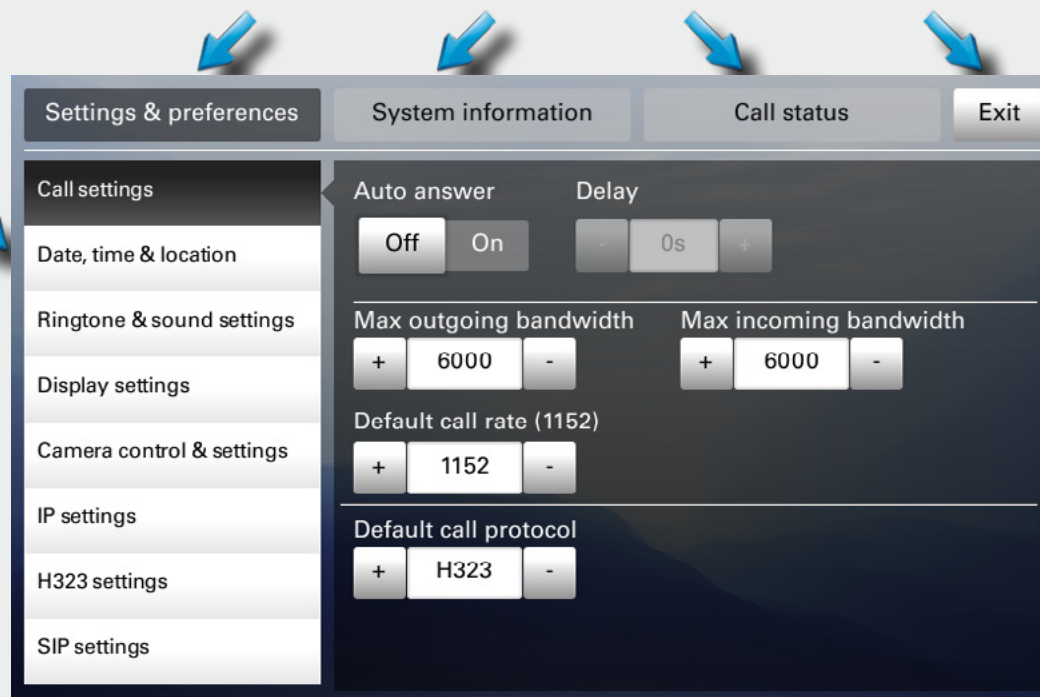

Tap **Setup**.

Tap a field to display the corresponding settings.

2


Tap **Settings** to gain access to the *Settings*.

Select the tab required by tapping on it.



Call settings

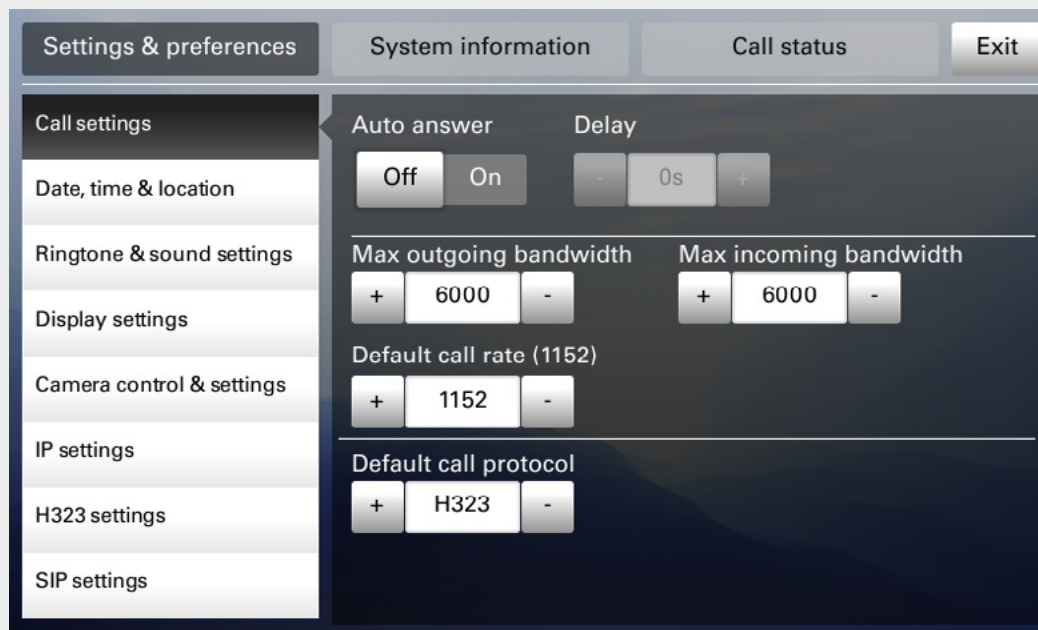
The *Call settings* let you define whether your EX60 shall respond automatically to incoming calls or not.

If you set it to *Auto answer On*, you may specify a delay from the moment an incoming call appears until the unit responds. The delay can be set to 0–50 seconds in one-second steps.

You may also specify:

- Maximum outgoing and incoming bandwidth. The two may have different settings.
- A preferred default call rate different from the one the unit comes with, if needed.
- The default call protocol, choose between SIP and H.323.

Bandwidth and call rates can be set to 128, 384, 512, 768, 1152, 1920, 2560, 3072, 4000 or 6000 kbps.



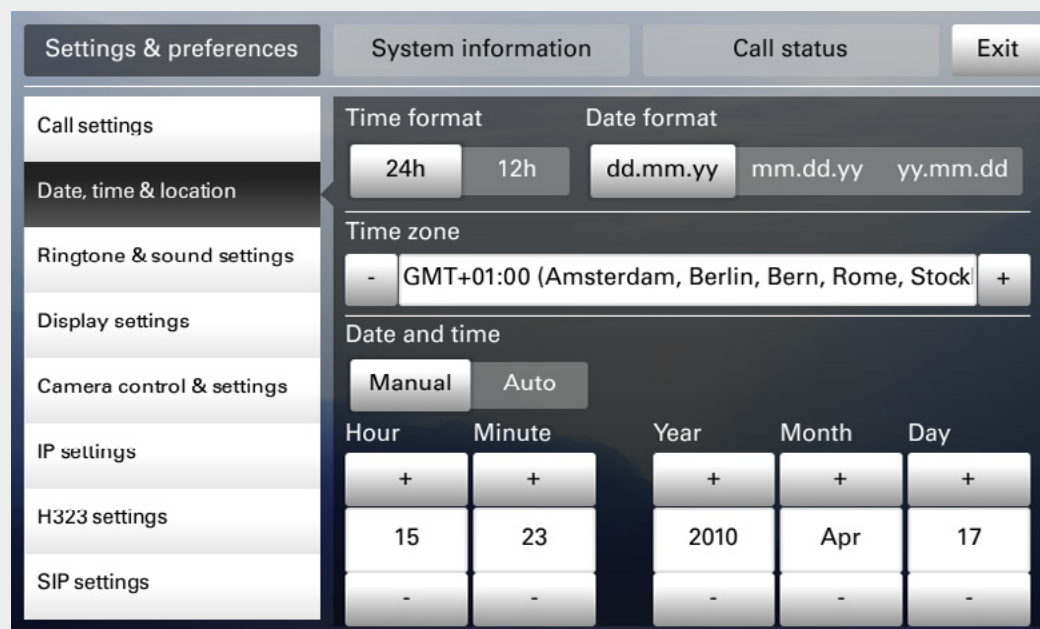
The screenshot shows the Cisco EX60 web interface with the 'Settings & preferences' tab selected. The 'Call settings' section is highlighted in the left sidebar. The main content area displays the following settings:

- Auto answer:** A toggle switch set to 'On'.
- Delay:** A numeric input field set to '0s'.
- Max outgoing bandwidth:** A numeric input field set to '6000'.
- Max incoming bandwidth:** A numeric input field set to '6000'.
- Default call rate (1152):** A numeric input field set to '1152'.
- Default call protocol:** A dropdown menu set to 'H323'.

Date, time & location

The *Date, time & location* settings let you specify:

- 24h or 12h time format.
- Your preferred date format.
- Your preferred time zone.
- Whether date and time shall be set automatically or manually.



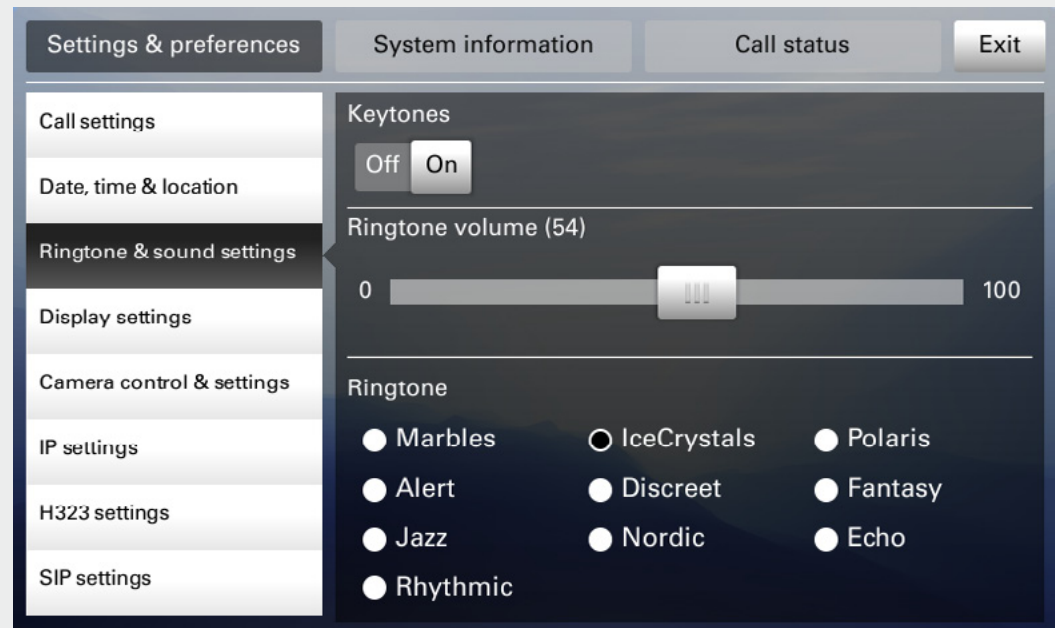
The screenshot shows the 'Settings & preferences' tab selected. The left sidebar lists various settings categories, with 'Date, time & location' highlighted. The main content area displays the following settings:

- Time format:** 24h (selected), 12h
- Date format:** dd.mm.yy (selected), mm.dd.yy, yy.mm.dd
- Time zone:** - GMT+01:00 (Amsterdam, Berlin, Bern, Rome, Stock) +
- Date and time:** Manual (selected), Auto
- Hour:** +, 15, -
- Minute:** +, 23, -
- Year:** +, 2010, -
- Month:** +, Apr, -
- Day:** +, 17, -

Ringtone & sound settings

The *Ringtone & sound settings* let you specify:

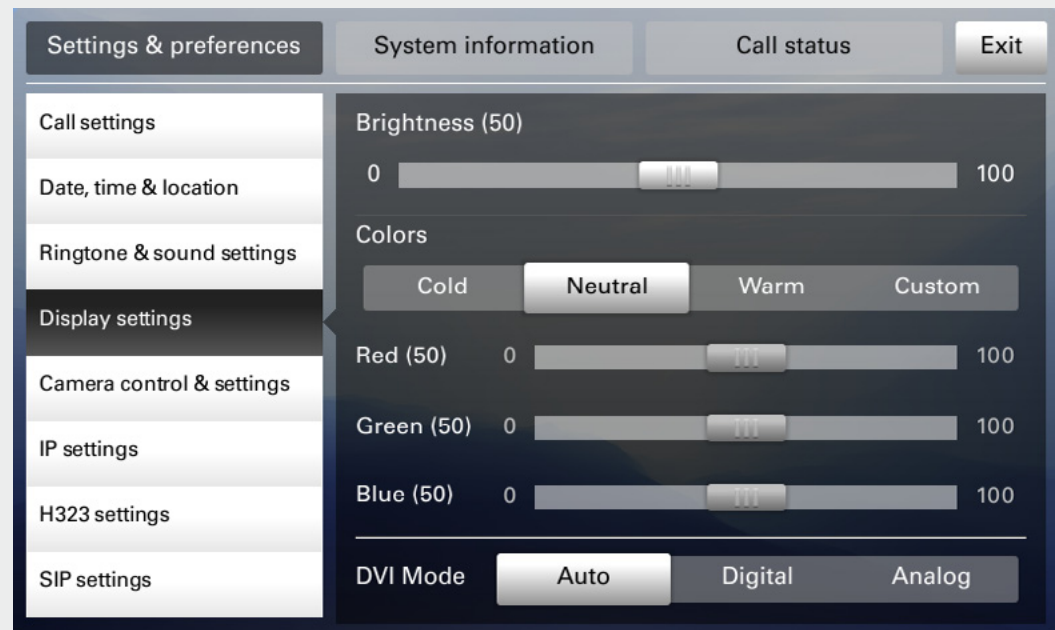
- Audible tones when tapping keys on or off.
- The ringtone volume.
- The type of ringtone. Tap a ringtone to hear what it sounds like.



Display settings

The *Display settings* let you adjust:

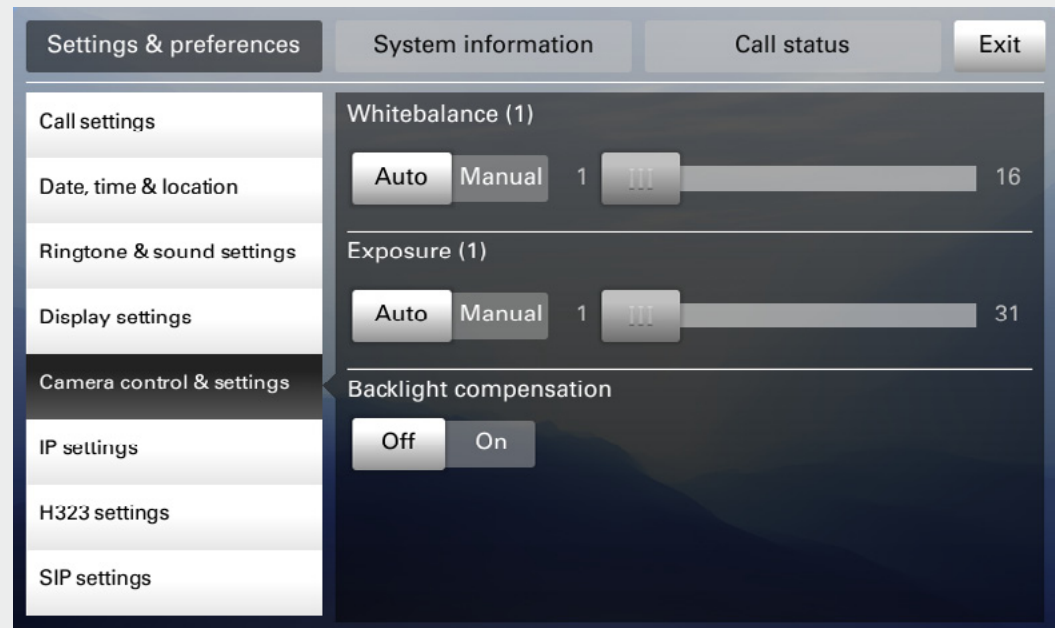
- Preferred brightness by moving the *Brightness* slider.
- The color balance. There are four preset color settings (**Cold**, **Neutral**, **Warm** and your own (**Custom**)) available. When you select **Custom**, you may use the **Red**, **Green** and **Blue** sliders to specify your own setting.
- The DVI mode can be set to automatically detect the type of video signal received, or forced to analog or digital. The DVI mode is used when the unit is connected to a PC to serve as a PC monitor.



Camera control & settings

The *Camera control & settings* let you specify:

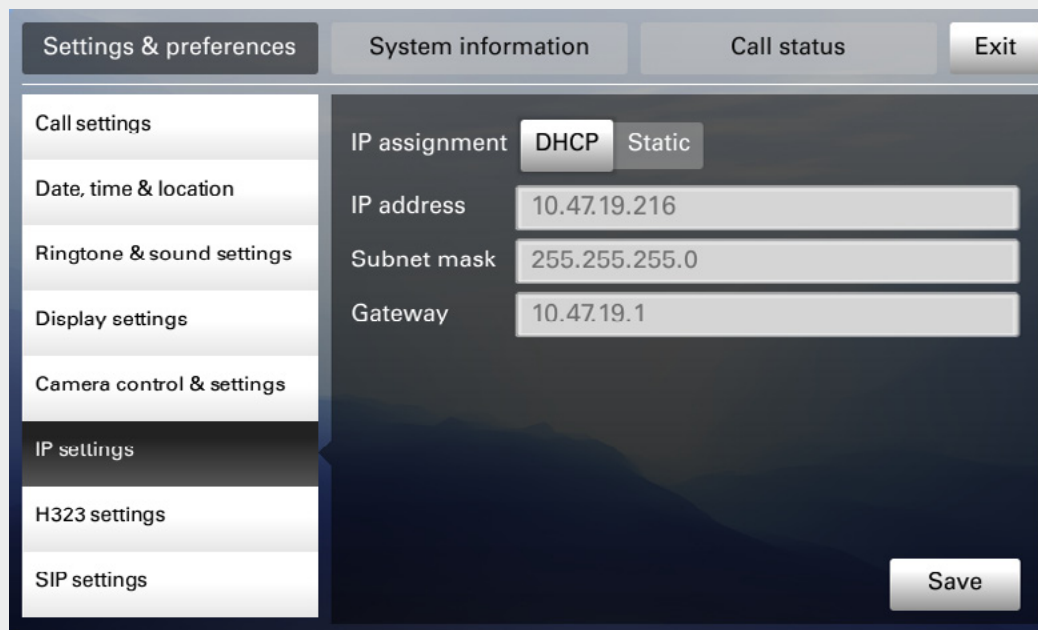
- The *Whitebalance* setting.
- The *Exposure* setting.
- Whether *Backlight compensation* shall be activated or not. Backlight compensation is used to avoid that you appear darker than needed whenever there is much light behind you.



IP settings

The *IP settings* let you specify:

- The use of *DHCP* or *Static* IP addresses. If you decide to use *Static*, make sure you tap **Save** before leaving the menu.



Settings & preferences	System information	Call status	Exit
Call settings	IP assignment <input checked="" type="radio"/> DHCP <input type="radio"/> Static		
Date, time & location	IP address <input type="text" value="10.47.19.216"/>		
Ringtone & sound settings	Subnet mask <input type="text" value="255.255.255.0"/>		
Display settings	Gateway <input type="text" value="10.47.19.1"/>		
Camera control & settings			
IP settings			
H323 settings			
SIP settings			
<input type="button" value="Save"/>			

H.323 settings

The *H.323 settings* let you specify:

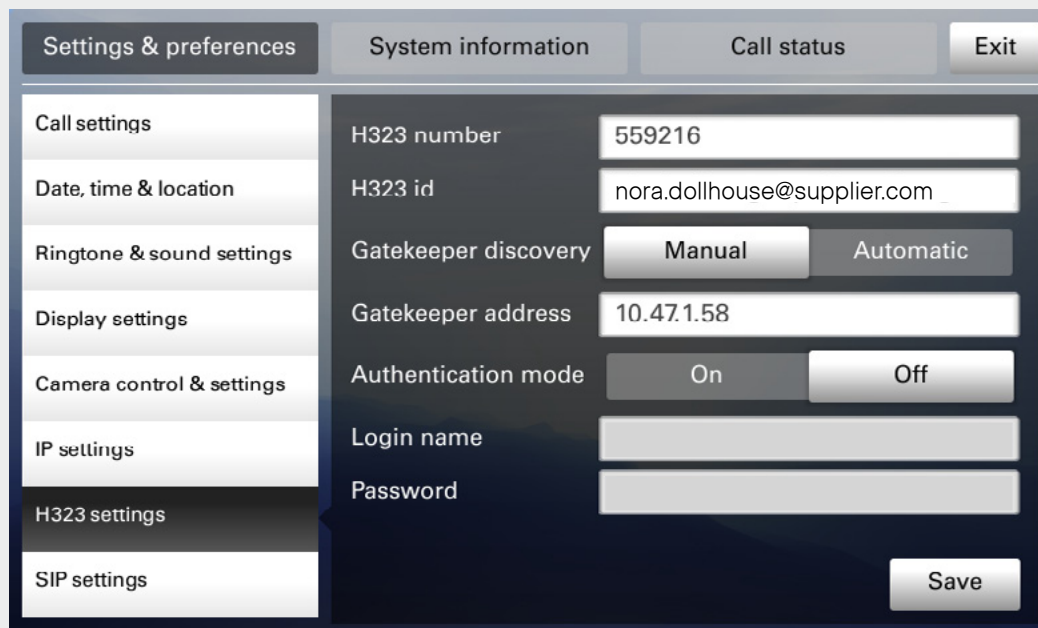
- An H.323 alias.
- Your H.323 id.
- *Gatekeeper discovery* (*Manual* or *Automatic*).
- The *Gatekeeper address* must be specified by you if discovery has been set to manual.
- *Authentication mode* *On* or *Off*. If set to *On*, the EX60 will send Login name and password to the Gatekeeper for authentication.

In addition there are:

- Two fields to enter *Login name* and *password*. The alphanumeric keyboard will appear whenever needed.

Be sure to:

- Tap **Save** to put changes into effect.



Settings & preferences	System information	Call status	Exit
Call settings	H323 number	559216	
Date, time & location	H323 id	nora.dollhouse@supplier.com	
Ringtone & sound settings	Gatekeeper discovery	<input checked="" type="radio"/> Manual <input type="radio"/> Automatic	
Display settings	Gatekeeper address	10.47.1.58	
Camera control & settings	Authentication mode	<input checked="" type="radio"/> On <input type="radio"/> Off	
IP settings	Login name		
H323 settings	Password		
SIP settings	<input type="button" value="Save"/>		

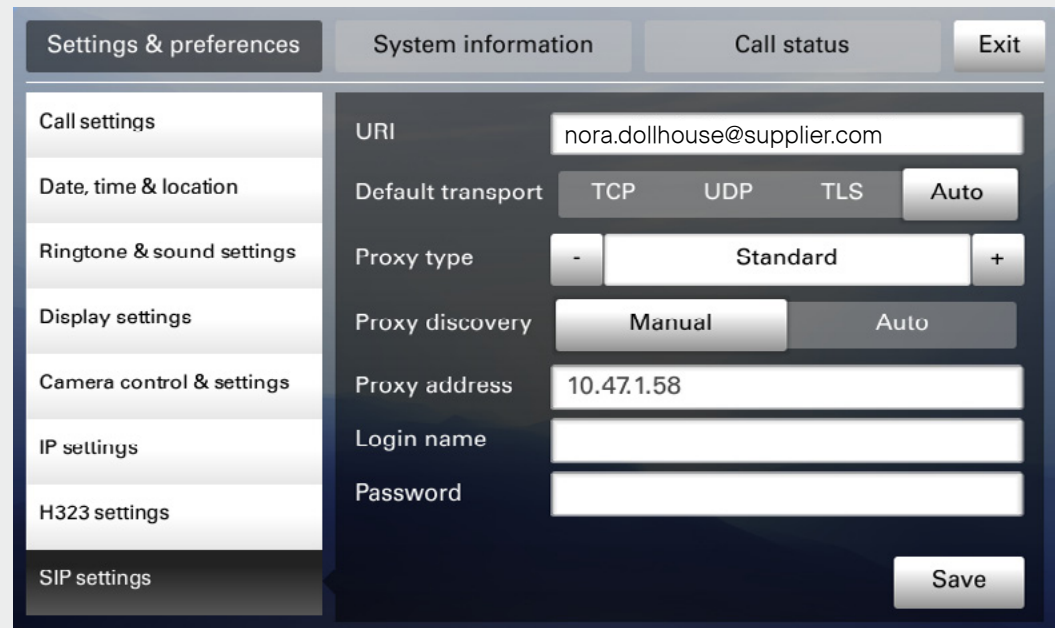
SIP settings

The *SIP settings* let you specify:

- Your *URI*.
- The *Default transport* layer, this can be set to *TCP*, *UDP*, *TLS* or *Auto*.
- The proxy type can be set to *Standard*, *Alcatel*, *Avaya*, *TANDBERG*, *Microsoft*, *Nortel*, *Experimental*, *Siemens*. The experimental setting is for testing purposes.
- *Outbound* is not used in this version.
- *Proxy discovery* can automatic or manual. In the case of manual the proxy address must be specified by you.
- *Login name* and *password* is required by the VCS.

Be sure to:

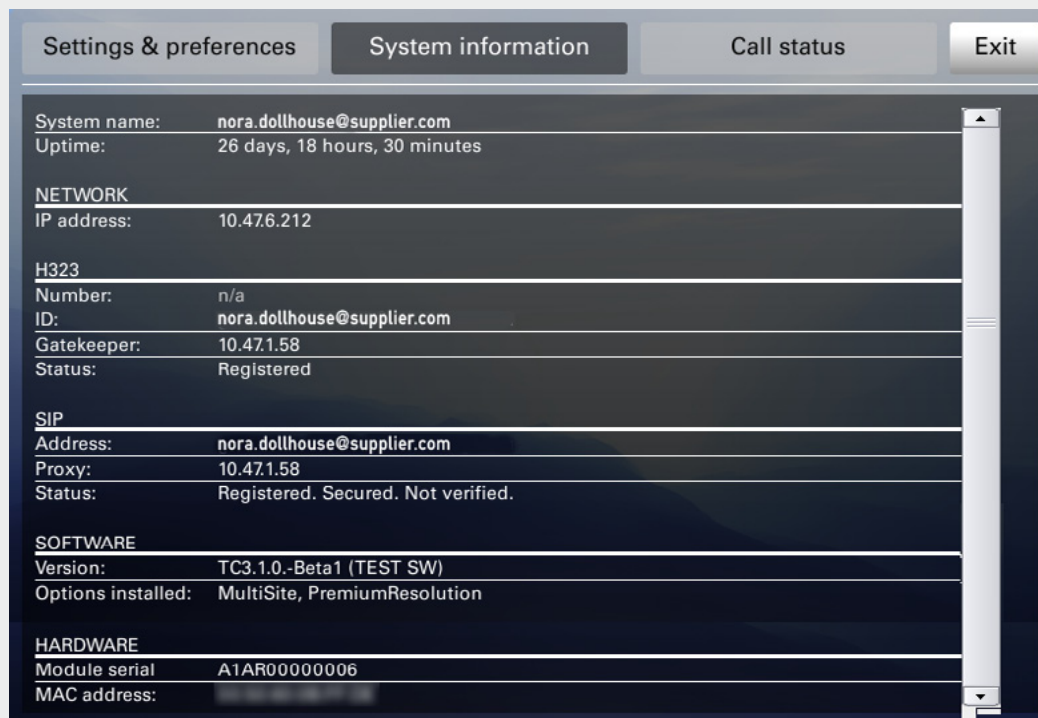
- Tap **Save** to put settings into effect.



System information

The **System information** provides all the system information at a glance.

Scroll down to also see status on video inputs (DVI and HDMI).



Settings & preferences	System information	Call status	Exit
System name: nora.dollhouse@supplier.com			
Uptime: 26 days, 18 hours, 30 minutes			
NETWORK			
IP address: 10.47.6.212			
H323			
Number: n/a			
ID: nora.dollhouse@supplier.com			
Gatekeeper: 10.47.1.58			
Status: Registered			
SIP			
Address: nora.dollhouse@supplier.com			
Proxy: 10.47.1.58			
Status: Registered. Secured. Not verified.			
SOFTWARE			
Version: TC3.1.0.-Beta1 (TEST SW)			
Options installed: MultiSite, PremiumResolution			
HARDWARE			
Module serial: A1AR00000006			
MAC address: [REDACTED]			

Call status

The **Call status** provides all the call status information at a glance.

Settings & preferences				
System information				
Call status				
Exit				
nora.dollhouse@supplier.com				
Call rate:	1152	Encryption type:	Aes-128	
Protocol:	h323	Encryption status:		
VIDEO	Transmit	Presentation	Receive	Presentation
Protocol:	H264	Off	H264	Off
Resolution:	768x448	n/a	768x448	n/a
Frame rate:	30	n/a	26	n/a
Channel rate:	245 kbps	n/a	373 kbps	n/a
Packet loss:	0 packets		0 packets	
Packet loss (%):	0.00%		0.00%	
Jitter:	4 ms		7 ms	
AUDIO	Transmit		Receive	
Protocol:	AACLD		AACLD	
Channel rate:	63 kbps		63 kbps	
Packet loss:	0 packets		0 packets	
Packet loss (%):	0.00%		0.00%	
Jitter:	1 ms		0 ms	

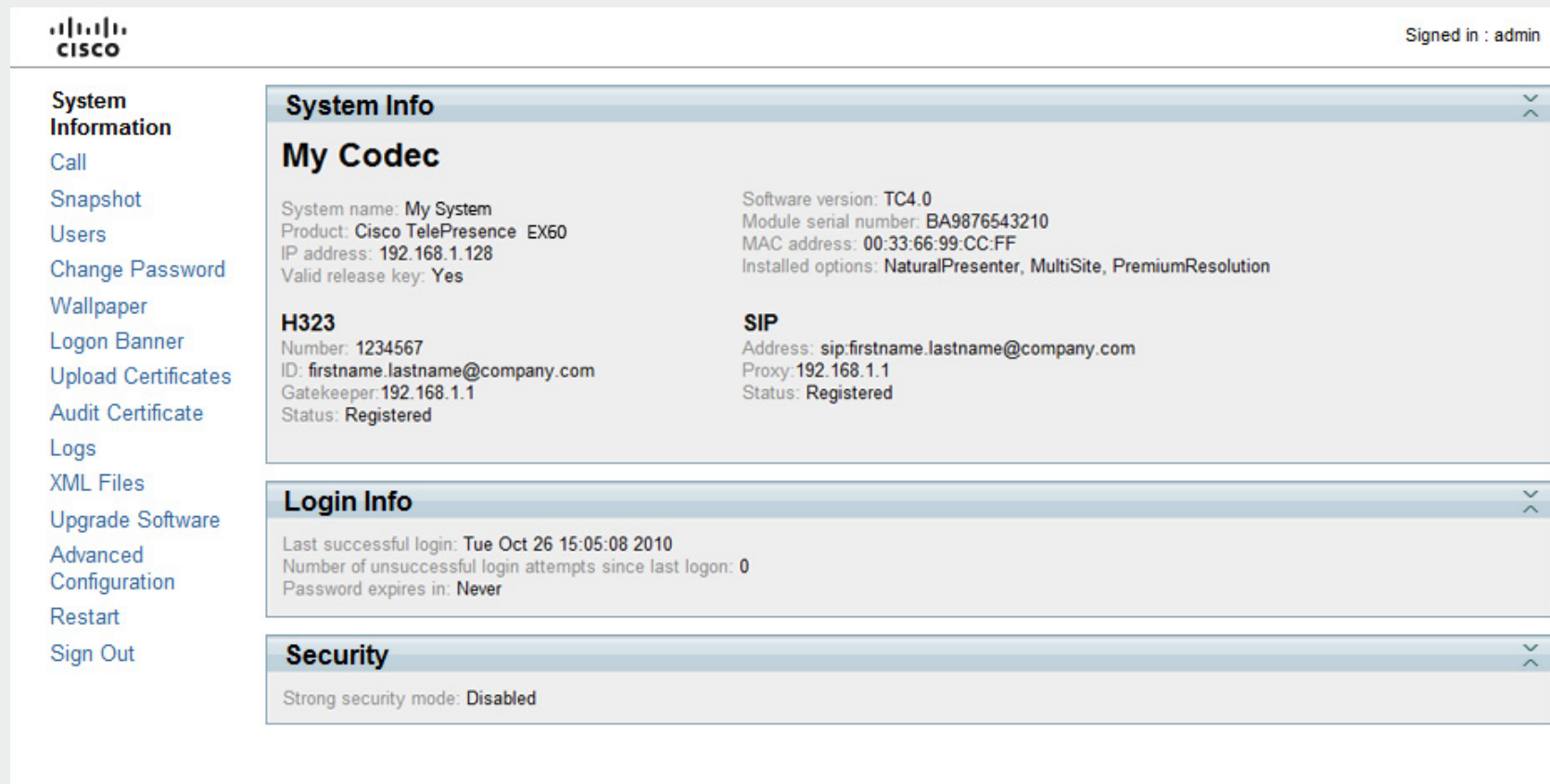
Chapter 5

The web interface

www.cisco.com

Entering the web interface

Key in the IP address of your EX60 in your browser to access its web interface. A detailed description of the options available can be found in the Administrator guide for this product. The Administrator guide is available separately for download.



System Information

- Call
- Snapshot
- Users
- Change Password
- Wallpaper
- Logon Banner
- Upload Certificates
- Audit Certificate
- Logs
- XML Files
- Upgrade Software
- Advanced Configuration
- Restart
- Sign Out

System Info

My Codec

System name: My System
Product: Cisco TelePresence EX60
IP address: 192.168.1.128
Valid release key: Yes

Software version: TC4.0
Module serial number: BA9876543210
MAC address: 00:33:66:99:CC:FF
Installed options: NaturalPresenter, MultiSite, PremiumResolution

H323

Number: 1234567
ID: firstname.lastname@company.com
Gatekeeper: 192.168.1.1
Status: Registered

SIP

Address: sip.firstname.lastname@company.com
Proxy: 192.168.1.1
Status: Registered

Login Info

Last successful login: Tue Oct 26 15:05:08 2010
Number of unsuccessful login attempts since last logon: 0
Password expires in: Never

Security

Strong security mode: Disabled

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