

CHAPTER 🔳 📕

Configuring Cisco TelePresence WebEx OneTouch for Cisco TelePresence Manager



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You must be running CTS-Manager, CTMS, CTS software release 1.7 to use Cisco WebEx OneTouch features.

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Introduction

This chapter explains how to set up Cisco TelePresence WebEx OneTouch in CTS-Manager, which allows WebEx participants to join TelePresence meetings.

Before Configuring Cisco TelePresence WebEx OneTouch

Before configuring WebEx OneTouch in CTS-Manager, you must have the following information:

Information	Description
WebEx hostname	Hostname of WebEx scheduling server used by the customer. Example: example.webex.com (provided by WebEx team).
WebEx Admin Username	WebEx site administrator's username (provided by the WebEx team).
WebEx Admin Access Code	WebEx site administrator's access code (provided by the WebEx team).
WebEx Scheduling Server URL	URL for WebEx Scheduling Server (provided by the WebEx team).
WebEx Hostname Certificate	Security certificate of WebEx scheduling server. For more information, see Obtaining the Cisco WebEx Site Security Server Certificate, page 11-8
Default WebEx user setting for new users	You must decide whether you want new users to be Permitted or Non-Permitted users by default. For more information, see Obtaining the Cisco WebEx Site Security Server Certificate, page 11-8.
LDAP/AD user group name for premium users	LDAP user group name to be assigned to the WebEx Premium user role.

Setting Up Cisco WebEx Administration Site Account

You have access to the Cisco WebEx Administration Site interface through your Cisco WebEx administrator using a unique Cisco WebEx administration URL and access code. As a site administrator, you can log in to access current Cisco WebEx user and administration guides for the services and features that have been configured on your Cisco TelePresence system.

Specifying Cisco TelePresence Integration Options

To integrate Cisco TelePresence to Cisco WebEx on the Cisco WebEx site, follow these steps:

- **Step 1** Log in to the Cisco WebEx Site Administration interface.
- **Step 2** Choose Manage Site > Site Settings. The Site Settings screen appears, as shown in Figure 11-1.

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Home	Site Settings for: Common 💌	
Manage Site		
Site Settings	TelePresence Integration Options	
Company Addresses Email Templates	Enable TelePresence Integration (MC only)	
Meetings in Progress Manage Users	Enter an access code to authorize the connection between the Cisco TelePresent Manager(CTSMAN) and the WebEx data center:	ce
<u>Edit wbxadmin</u> Add User	CTSMAN Access Code: 123456	
Edit User List Import/Export Users Edit Privileges	Note: You can enter up to 10 characters, including special characters. No space are allowed. This access code must also be entered in the CTSMAN.	s
Send Email to All	List TelePresence meetings on calendar	
Session Types	Send invitation email to meeting host	
Add Custom Type Session Type List	Display toll-free number to attendees	
Assistance	🗹 Enable Video	
Help	🗹 TelePresence Video	
	- WebEx Makipoint Video	
Log out	WebEx VOIP and Video connection:	
	Auto Encrypted UDP/TCP SSL	
	TCP SSL	
	Chat Busfavanaas	

Figure 11-1 Configuring Cisco WebEx Connection Settings

- **Step 3** Click to select **Enable Cisco TelePresence Integration** (**MC only**). If not checked, Cisco WebEx will be disabled on this site.
- **Step 4** Enter your CTS Manager access code (SiteID and ConferenceID). This combined access code identifies a prefix number which is exclusively assigned to Cisco Telepresence deployments that are integrated with the Cisco WebEx solution. This code allows the CTMS to connect to the Cisco TelePresence gateway to initiate your meeting.
- **Step 5** Click to select **List Cisco TelePresence meetings on calendar** so that scheduled meetings appear on the Cisco WebEx calendar.
- **Step 6** Click to select **Send invitation email to meeting host**. This allows the meeting information email to be sent to the Cisco WebEx host after the meeting is scheduled.
- Step 7 Click to select Display toll-free number to attendees.
- **Step 8** Click to select: **Enable Video**. This enables video on the Cisco WebEx meeting user interface. Click both **Cisco TelePresence Video** (CIF) and **Cisco WebEx Multipoint Video**.
- **Step 9** In the Cisco WebEx VOIP and Video Connection field, click to select **TCP SSL** (recommended). This selects the connection method between the Cisco WebEx client and the multimedia server (VOIP and video).
- **Step 10** Click **Save** to save your settings.

Specifying a Cisco WebEx Account in CTS-Manager

To begin using Cisco TelePresence WebEx OneTouch on your Cisco TelePresence System (CTS), you must perform a one-time initial registration so that information from CTS-Manager can be pushed to the Cisco TelePresence Multipoint Switch (CTMS) to enable the audio portion of the Cisco WebEx meeting. The meeting scheduler is validated in Cisco TelePresence Manager using the user's Lightweight Directory Access Protocol (LDAP) login.

Note

Cisco WebEx account information is not stored in Cisco TelePresence Manager.

Before You Begin

Obtain the following from your Cisco WebEx administrator:

- Cisco WebEx host URL—Provides access information for CTS-Manager to reach Cisco WebEx.
- Cisco WebEx username and password—A unique username and password for your Cisco WebEx account.

Cisco WebEx First-Time Setup in CTS-Manager

This section describes how to perform the one-time initial registration in CTS-Manager that specifies the Cisco WebEx account information so that you can add Cisco WebEx functionality to Cisco TelePresence meetings.

Before You Begin

You will need at least one CTMS configured in CTS-Manager before you can configure CTS-Manager for Cisco WebEx. The CTMS communicates with the Cisco WebEx Telephony Gateway to establish the audio portion of a Cisco WebEx meeting.

CTS-Manager requires that all scheduled CTMSes are registered with a WebEx Telepresence Gateway.

To register a CTMS with a WebEx Telepresence Gateway, log in to the CTMS administration UI and go to **Configure > WebEx**.

Complete the steps in Chapter 2, "Configuring Cisco WebEx OneTouch on the Cisco TelePresence Multipoint Switch." in the "Cisco WebEx OneTouch Configuration Guide for the Cisco TelePresence System" at the following URL:

http://www.cisco.com/en/US/docs/telepresence/cts_admin/webex_solutions/guide/cts_webex_ctms.ht ml

Once you have configured the CTMS, proceed with the following tasks:

- Configuring a Cisco WebEx Server, page 11-4
- Obtaining the Cisco WebEx Site Security Server Certificate, page 11-8

Configuring a Cisco WebEx Server

To configure a new server for Cisco WebEx, follow these steps:

Step 1 Log in to the CTS-Manager administration interface.

- **Step 2** Choose **Configure > Bridges and Servers**. The Bridges and Servers page appears.
- Step 3 Click New. The New...Bridge or Server page appears in a new window.
- **Step 4** From the Type drop-down menu, select **WebEx**.
- **Step 5** In the Hostname field, enter the unique hostname of the Cisco WebEx scheduling server that you obtained from your Cisco WebEx administrator. For example: example.webex.com.
- **Step 6** In the URL field, enter your unique Cisco WebEx Site URL. For example: https://example.webex.com/example.
- Step 7 In the Username field, enter your Cisco WebEx Administration account username. For example, wbxAdmin. This is the user account that was created by your Cisco WebEx administrator that grants you Cisco WebEx Administration Site privileges.
- **Step 8** In the Access Code field, enter your Cisco WebEx Site Administration account access code. For example, 123456.

Note For more information, see Configuring Other Applications, page 11-18.

- Step 9 Click Save to save your settings and close the New---Bridge or Server page.
- **Step 10** Verify your settings by checking that the Service Status reads "OK" on the Bridges and Server page.
- **Step 11** Proceed to Configuring Cisco WebEx Users and Enabling Cisco WebEx.

Configuring Cisco WebEx Users and Enabling Cisco WebEx

This section contains the following information:

- WebEx User Types, page 11-5
- Configuring WebEx Users, page 11-6
- Enabling WebEx Feature and Selecting Default WebEx User Type, page 11-7

WebEx User Types

The meeting organizer can schedule meetings with options defined in Cisco TelePresence Manager based upon one of three possible WebEx user types configured in CTS-Manager:

• **Premium User—Cisco WebEx Always-On**. Use this option if you want to use Cisco WebEx Meeting Center for every Cisco TelePresence meeting. "Always-On" users select the Cisco TelePresence rooms in the calendaring application and the Cisco WebEx session is automatically set up. A meeting confirmation e-mail is sent from Cisco TelePresence Manager with Cisco WebEx session details that the scheduler can forward to the Cisco WebEx attendees.



To prevent over-scheduling of CTMS resources, do not to add all users to the Premium user group, especially if you anticipate that the feature will not be used for most Cisco TelePresence meetings.

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- **Permitted User—Enable Cisco WebEx Per Meeting**. This option requires you to enable a Cisco WebEx session with each Cisco TelePresence meeting by doing the following:
 - a. Select Cisco TelePresence rooms in the Microsoft Outlook or Lotus Notes client.
 - **b.** Follow the link provided in the Cisco TelePresence Manager confirmation e-mail message.
 - **c.** Enable the Cisco WebEx meeting option in the Cisco TelePresence Manager Meeting View page.
 - **d.** Receive a confirmation e-mail message from Cisco TelePresence Manager with the Cisco WebEx session details. The Cisco TelePresence scheduler forwards the e-mail to the Cisco WebEx attendees.

When the meeting is scheduled, CTS-Manager pushes the schedule information, along with the Cisco WebEx meeting details, to the CTMS Conference Manager. This information is maintained in the Conference Manager until the meeting starts.

• Non-Permitted User—Disallow Cisco WebEx. You can configure CTS-Manager to disallow Cisco WebEx support entirely. Users configured in this mode may not use the Cisco WebEx feature, and may only schedule standard multipoint CTMS meetings.

Configuring WebEx Users

Using the Access Management window in CTS-Manager, you can configure the three different types of WebEx users mentioned in the previous section WebEx User Types, page 11-5. To assign a WebEx role, you must add the user group to the WebEx user role by following these steps in the CTS-Manager administration interface:

Step 1 Choose Configure > Access Management and click Add.

The LDAP Tree Selector window appears.

- Step 2 From the Role drop-down menu, select the WebEx role you want to assign.
- **Step 3** Traverse the LDAP tree to find and select the user group by checking the box next to the user group name, as shown in Figure 11-2.



Figure 11-2 Assigning a User Group to WebEx User Role

Step 4 Click Save.

The user group is added to the selected WebEx user role.

Enabling WebEx Feature and Selecting Default WebEx User Type

To select Permitted and Non-Permitted Cisco WebEx user types, follow these steps in the CTS-Manager administration interface:

- Step 1 Choose Configure > Application Settings.
- **Step 2** Select the **Bridges and Servers** tab. The Application Settings > Bridges and Servers window appears, as shown in Figure 11-3.

Figure 11-3 Enabling WebEx and Configuring Default User Type

Application	Settings			
Email Bridg	ges and Servers	Usage Survey	Meeting Options	
Studio Mode	Recordina			
Enable Fea	-	Yes 🔿 No		
		idio Mode is enabli ce this feature is e	ed. nabled, it cannot be	disabled.
WebEx				
Enable Fea	ature: 💿	Yes 🔘 No		
Default Us	er Type: 💿	Permitted 🔘 No	n-Permitted	
	T	New Users an 1. Permitted - I	e assigned to one of Users are permitted	efault WebEx permission for new users. f the following WebEx user types by default to request WebEx for specific meetings ermitted to request WebEx
Interoperabil	ity with Video Con	ferencing		
Enable Fea	ature: 📀	Yes 🔘 No		
Step 3	In the WebEx E	nable Feature field	d, click the Yes radi	o button to enable the feature.
Step 4	In the Default U	Jser Type field, cli	ck one of the follow	ving radio buttons:
		WebEx User (defairs of the state of the stat		are permitted to request Cisco WebEx for specific
			•—These users are a sare are available to th	not permitted to request Cisco WebEx; no ese users.
Note		• •		sers until the CTS-Manager administrator assigns Management window.
Step 5	In the Interoper	ability with Video	Conferencing Inter	op Quality field, click the CIF radio button.
Step 6	Click Apply an	d then click OK in	the confirmation v	vindow.

Obtaining the Cisco WebEx Site Security Server Certificate

Use the information in this section to obtain and add your Cisco WebEx site security server certificate to CTS-Manager:

- Obtaining Your Certificate Using Internet Explorer, page 11-9
- Obtaining Your Certificate Using Firefox, page 11-10
- Adding Your Certificate to CTS-Manager, page 11-10

Obtaining Your Certificate Using Internet Explorer

To obtain your Cisco WebEx site security certificate using Internet Explorer (IE), follow these steps:

Step 1	Open a new browser window.
Step 2	Enter the unique Cisco WebEx scheduling server hostname from CTS-Manager Host field in Step 5 of Configuring a Cisco WebEx Server and press Enter. (For example, https://qamctp.webex.com/qamctp)
Step 3	In the bottom right-hand corner of the browser window, double-click the lock icon.
	The certificate window appears.
Step 4	Click the Certification Path tab.
Step 5	Select the top-level certificate (CA root, .e.g Verisign).
Step 6	Click View Certificate.
	The Certificate window appears.
Step 7	Click the Details tab.
Step 8	Click Copy to File.
	The Certificate Export Wizard window appears.
Step 9	Click Next.
Step 10	Select the DER encoded binary option and click Next .
Step 11	Click Browse.
	The Save As window appears.
Step 12	Create a file name for the certificate.
Step 13	Navigate to the location where you want to save the certificate and click Save.
Step 14	Click Next and then click Finish.
	When the export is complete, the message "The export was successful" appears.
Step 15	Proceed to Adding Your Certificate to CTS-Manager.

Obtaining Your Certificate Using Firefox

To obtain your Cisco WebEx site security certificate using Firefox, follow these steps:

Step 1	Open a new browser window.
Step 2	Enter the Cisco WebEx scheduling server hostname from CTS-Manager Host field in Step 5 of Configuring a Cisco WebEx Server and press Enter. (For example, https://qamctp.webex.com/qamctp)
Step 3	In the bottom right-hand corner of the browser window, double-click the lock icon.
	The page info window appears with the Security tab selected.
Step 4	Click the View Certificate button.
	The Certificate Viewer window appears.
Step 5	Click the Details tab.
Step 6	Select the top level of the Certificate Hierarchy (e.g. Builtin Object Token: Verisign Class 3 Public Primary Certification Authority - G2).
Step 7	Click Export.
	The Save Certificate To File window appears.
Step 8	(Optional) Modify the file name.
Step 9	Navigate to the location where you want to save the certificate and click Save.
Step 10	Proceed to Adding Your Certificate to CTS-Manager.

Adding Your Certificate to CTS-Manager

To add your certificate to CTS-Manager, follow these steps in the CTS-Manager administration interface:

Step 1 Choose Configure > Bridges and Servers. The Bridges and Servers page appears.

Step 2 Select the Cisco WebEx server and click **Edit**. The Edit Bridge or Server window appears showing your Cisco WebEx configuration settings, as shown in Figure 11-4.

Configure Access Management	Bri	dges an	d Serv	/ers							
Application Settings Bridges and Servers	Se	vice Status:			ОК						
Database LDAP Server								Show	ing 1-2 of 2	10 🔽 pe	r page
LUAP Server		Status	Hostna	me *	Type *	Control State *	Description	IP Address	1		
Live Desks	0	OK	10.200	.65.141	CTMS	Scheduled	CTSMan	XX.XXX.XX	x.xxx		
Microsoft Exchange Policies	0	OK	gamete	2.webex.com	WebEx						
Security Software Upgrade System Settings				CalitBridge		Presence Manager	Web Page	Dialog 👂	3		
Software Upgrade					or Server d fields	Presence Manager example.webex.c Secure ③ No	om	Dialog 👂	3		
Software Upgrade System Settings Unified CM Troubleshoot System Information System Resources System Messages	~			EditBridge	or Server d fields	example.webex.c	om ormal		3		
Software Upgrade System Settings Unified CM Troubleshoot System Information System Resources System Status System Status Today's Meetings:				EditBridge O = Require Hostname: Bind Method O URL: O	or Server d fields	example webex.c	om ormal		3		
Software Upgrade System Settings Unified CM Troubleshoot System Information System Resources System Messages				EditBridge C = Require Hostname: Bind Method C URL: C WebEx Admi C	or Server d fields :	example.webex.c Secure	om ormal		3		

Figure 11-4 Edit...Bridge or Server Dialog

- **Step 3** Click **Browse** to find and add the certificate you just obtained in Obtaining the Cisco WebEx Site Security Server Certificate.
- **Step 4** Click **Test**. The system checks for the certificate and responds with confirmation or an error message.
- **Step 5** Click **OK** to dismiss the message.

If the certificate is not found and an error message appears, make sure that you browsed to the correct certificate in your local directory and try again.

- **Step 6** Click **Save** to save your settings and to dismiss the Edit Bridge or Server window.
- **Step 7** The Bridges and Servers window should show OK in the Servers Status pane, as shown in Figure 11-5.

Figure 11-5 Service Status OK

Bridges and Servers	Servio	e Status:		OK			
Database LDAP Server							Showing 1-2 of 2 10 💌 per page 🖸
Licenses		Status	Hostname *	Type *	Control State *	Description	IP Address
Live Desks	0	OK	10.000.00.000	CTMS	Scheduled	CTSMan	10.000.00.000
Microsoft Exchange Policies	0	0K	example.webex.com	WebEx			https://example.webex.com/example
Security							
Software Upgrade							
System Settings Unified CM							
Troubleshoot							
System Information							
System Resources							
System Messages 🚽							
Today's Meetings:							
With Error:							
In Progress: 🚯 🔒							
Scheduled: 🚯 🛛							



If you do not see the expected green OK, click your browser's reload or refresh button to update the system and see your changes.

First-Time Scheduling with Cisco TelePresence WebEx **OneTouch**

The first time a meeting organizer schedules a meeting with the Cisco TelePresence WebEx OneTouch feature, they must follow these steps:

Schedule the meeting as usual with Microsoft Outlook, Lotus Notes or another supported client and Step 1 include one or more Cisco TelePresence System (CTS) endpoints. See the Configuring Microsoft Exchange for Cisco TelePresence Manager, page 3-1 for instructions.







- Wait for email confirmation from CTS-Manager.
- To enable Cisco TelePresence WebEx OneTouch for the meeting, click the WebEx button in the email, Step 3 as shown in Figure 11-7.



The WebEx button does not appear if the meeting organizer is a WebEx Non-Permitted user.



Figure 11-7 Click the WebEx Button in Meeting Email Confirmation

- **Step 4** Depending on which browser you use, you may be presented with a security warning message:
 - If you are using Internet Explorer Version 6 and a security warning appears, click **Yes** to proceed, as shown in Figure 11-8.

Figure 11-8 Security Warning in Internet Explorer Version 6



• If you are using Internet Explorer Version 8 and a security warning appears, click Continue to proceed, as shown in Figure 11-9.

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Figure 11-9

00-	https://tsbu-ctm2.cisco.com/adminui/meeting/Mgr/schedulerHome.do?systemID={D6D6A089-5F86-4F80-9B72-FFC9992E14DB}8sch	dulerID
File Edit	View Favorites Tools Help	
🚖 Favorites	5 👍 🍘 Suggested Sites 🔹 🔊 Free Hotmail 🗿 SoftStub 🖉 Web Slice Gallery 🔹	
88 • 🔇 t	tsbu-ctm56 - Cisco TelePrese 🎉 Certificate Error: Navigati 🗙	
•	There is a problem with this website's security certificate. The security certificate presented by this website was not issued by a trusted certificate authority. Security certificate problems may indicate an attempt to fool you or intercept any data you send to the server.	
	We recommend that you close this webpage and do not continue to this website.	
	Ø Click here to dose this webpage.	
	Sontinue to this website (not recommended).	
	• More information	

Security Warning in Internet Explorer Version 8

• If you are using Firefox and a security warning appears, click "**I understand the risks**" to proceed, as shown in Figure 11-10.

Figure 11-10 Security Warning in Firefox



Step 5 Once you have dismissed any security warnings, the CTS-Manager log in window appears, as show in Figure 11-11.



Figure 11-11 CTS Manager Log In

Step 6 Log in to CTS-Manager using your enterprise email ID and password.

The meeting details window for your meeting appears, with the WebEx tab selected.

- **Step 7** The first time you schedule a meeting with WebEx, you must authenticate with the WebEx server by doing the following:
 - a. Click Authenticate with WebEx.
 - If you are using Internet Explorer Version 6, click Authenticate with WebEx and click Yes at the security warning pop-up, as shown in Figure 11-12.

tsbu-ctm110 - Cisco TelePresence Manager - Microsoft Internet Explorer	
<u>Eile Edit Vi</u> ew F <u>a</u> vorites <u>T</u> ools <u>H</u> elp	🥂
G Back • 🕗 • 🖹 🛃 🏠 🔎 Search 📌 Favorites 🥴 🔗 • 🌺	🖻 • 🔜 🌑 🏭 🤱 🦓
Address 🕘 https://tsbu-ctm158/adminui/meetingMgr/schedulerHome.do?systemID={C900F5BC-D6D	0-4115-8C7F-12F13 🔽 🔁 Go 🕴 Links 🎽
G Share Browser WebEx -	😪 Convert 👻 🛃 Select
cisco Cisco TelePresence Manager	Preferences Help Log Out About
Meeting Details The meeting is properly scheduled.	
Summary Intercompany WebEx Meeting Options	
Schedulers WebEx ID is not registered with CTS Manager The scheduler should click on Authenticate button to provide WebEx credentials	Authenticate with WebEx
Apply Cancel	
Security Information	
Done This page contains both secure and nonsecure items. Do you want to display the nonsecure items?	🔒 🍕 Local intranet
Yes No More Info	

Figure 11-12 Authenticate with Cisco WebEx Internet Explorer Version 6

- If you are using Internet Explorer Version 8, click Authenticate with WebEx and click No at the security warning pop-up.
- If you are using Firefox, there is no security warning at this step; simply click Authenticate with WebEx.

This redirects you to the Cisco WebEx server. The Cisco WebEx login page appears, as shown in Figure 11-13.

🖹 WebEx Meet	ing Center - Microso	ft Internet Explore	er			
<u>Eile E</u> dit <u>V</u> ie	ew F <u>a</u> vorites <u>T</u> ools	Help				
G Back 🝷	🛇 · 🖹 💈 🦿	🏠 🔎 Search 🚽	Favorites	🖉 - 🎽 📧 - 🚺	_) 🖗 🎎 4	8 0 p a tana
Address 🙆 http	s://qamctp.webex.com/m	w0306ltp/mywebex/de	fault.do?main_url=%2	Fmw0306ltp%2Fmywebex%	%2Ftpactivity.do%3F 🔽	ラ Go 🕴 Links 🎽
Share Brows	ser WebEx 👻				: 😪 Con	/ert 👻 🛃 Select
	ex					uludu cisco
Welcome	Meeting Center	Event Center	Sales Center	More Services 🔻	📀 My WebEx	Host Log In
Log In I already h	nave an account:			I do not have	an account:	
Username: Password:	TPuser1 Save my user in Forgot your passwol	formation for autom	· ·	 speed u track m invited 	r an account to up meeting registration leetings to which you a le and start meetings	
			Log In			Sign Up

Figure 11-13 Log in to Cisco WebEx

b. Enter your Cisco WebEx username and password and click Log In.

Upon successful authentication, you are directed back to the CTS-Manager meeting details window with the WebEx tab selected, as shown in Figure 11-14.

Figure 11-14 Cisco WebEx Tab in CTS Manager Meeting Details

🗿 tsbu-ctm110 - Cisco TelePresence Manager - Microsoft Internet Explorer		
<u>Fi</u> le <u>E</u> dit <u>V</u> iew F <u>a</u> vorites <u>T</u> ools <u>H</u> elp		1
G Back 🔻 🕥 👻 🛃 🏠 🔎 Search 📌 Favorites 🍘 🔗 - 🌺 👔	🗑 • 🔜 🎱 鑬 💈 🦓	
Address 🕘 https://tsbu-ctm158/adminui/meetingMgr/schedulerHome.do?systemID={C900F5BC-D6D0-41	115-8C7F-12F13A791065}&sch 💟 🔁 Go	Links »
General Share Browser WebEx 👻	🍕 Convert 👻 🛃	Select
cisco Cisco TelePresence Manager	pamula Preferences Help Log Out	About
Meeting Details		
Summary Intercompany WebEx Meeting Options		
Does this meeting include a WebEx session?	OYes ⊙No	
Schedulers WebEx ID is registered with CTS Manager		
Note: if you need to change your WebEx username used with CTS-Manager, <u>click here</u>		
Apply Cancel		
Done	🔒 🍕 Local intranet	

Step 8Select the Yes radio button to allow WebEx users to participate in this meeting and click Apply.Cisco TelePresence WebEx OneTouch is now set up for the meeting organizer and enabled for the

selected meeting. To schedule future meetings with WebEx, you will not need to log in to the Cisco WebEx server.

<u>Note</u>

After first-time scheduling, WebEx users configured as Premium Users have WebEx added to their Cisco TelePresence meetings automatically. WebEx Permitted Users must enable WebEx in the Meeting Details window for each meeting. To prevent overscheduling Webex when the feature is used for most TelePresence Meetings, Cisco recommends to not add all users to the Premium user group. For more information about WebEx users, see WebEx User Types, page 11-5.

Configuring Other Applications

For the Cisco TelePresence WebEx OneTouch feature to work, other applications, including CTMS, must also be configured. For complete details on how to configure and use this feature, refer to the "Cisco WebEx OneTouch Configuration Guide for the Cisco TelePresence System" at the following URL:

http://www.cisco.com/en/US/docs/telepresence/cts_admin/webex_solutions/guide/cts_webex_config.ht ml

This document also describes how to manage and monitor scheduled meeting interoperability between Cisco TelePresence System (CTS), Cisco TelePresence MultiPoint Switch (CTMS) multipoint meetings, CTS-Manager, Cisco Unified Communications Manager (Cisco Unified CM), and the Cisco WebEx meeting server.