



Preface

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General Description

The Cisco TelePresence Recording Server (CTRS) allows users to do the following:

- Create recordings.
- Store recordings on the CTRS.
- Share recordings with others for viewing.
- Make recordings public so that anyone with access to the CTRS can view them.
- Play back recordings on a TelePresence endpoint.
- Play back recordings with a standard browser-based player.
- Download your recordings or public recordings.

CTRS enables users to record in TelePresence Studio Mode. In Studio Mode, users can create team announcements, corporate messages, training modules, video blogs, and other similar recordings.

To record, users must have access to a CTS with CTRS functionality; they control recording through the CTS IP phone interface.

All recordings are HD video and audio. All recorded content, including materials that users choose to display on a device that is connected to the VGA input or through a document camera, is shown on the TelePresence monitor from the viewer's perspective. CTRS acts as a viewer endpoint in a TelePresence session and records what it sees.

Users can then share a recording by sending it to a recipient's e-mail address. To play a recording, the recipient must sign in to the CTRS browser-based user portal with a corporate username and password (LDAP username and password). If the recipient wants to play a recording on a TelePresence display, he or she must sign in to CTRS through the CTS IP phone user interface with a corporate username and personal identification number (PIN).

System Requirements

- Cisco MCS-7845-I2 CCE4 Media Convergence Server with eight 146 gigabyte drives.
- Cisco TelePresence System software, Release 1.6 or later; IP phone with MIDlets version TSPM.1-6-0-2S or later.
- Cisco TelePresence Manager, Release 1.6 or later.
- Cisco Unified Communications Manager (Cisco Unified CM), Release 7.0.2, Release 7.1.2, or later.
- CTS-500, CTS-1000, CTS-1300, CTS-3000 and/or CTS-3200 systems.
- For the user portal, ensure that the browser that you use to play recordings includes the most recent version of Flash.

CTRS Release 1.6 Administration Guide Organization

The *CTRS Release 1.6 Administration Guide* is organized into the following chapters:

- Chapter 1: “Using CTRS Administration Software”
This section provides information about the CTRS Administration software interface
- Chapter 2: “Configuring Cisco Unified Communications Manager for CTRS”
This section provides instructions on how to configure Cisco Unified Communications Manager (Cisco Unified CM) so that it supports CTRS functionality.
- Chapter 3: “Installing CTRS Administration Software”
This section describes how to install the CTRS administration software on the Cisco MCS-7800 Series Media Convergence Server.
- Chapter 4: “Configuring CTRS Administration Software”
This section provides information about configuring the initial CTRS system settings.
- Chapter 5: “Managing CTRS Recordings”
This section describes how to record meetings using CTRS Administration software.
- Chapter 6: “Troubleshooting CTRS”
This section describes how to view and categorize system error messages and alerts, and how to filter and download log files.
- Chapter 7: “Monitoring CTRS System Processes”
This section describes how to monitor the CTRS system processes using the tools available in CTRS.

Obtaining Documentation and Submitting a Service Request

For information on obtaining documentation, submitting a service request, and gathering additional information, see the monthly *What's New in Cisco Product Documentation*, which also lists all new and revised Cisco technical documentation, at:

<http://www.cisco.com/en/US/docs/general/whatsnew/whatsnew.html>

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