



Read Me for the Cisco IP Phone 7912G Tutorial

Overview

This Read Me is intended for system administrators who are responsible for deploying the Cisco IP Phone 7912G online tutorial to end users. This Read Me describes how system administrators can install and customize the tutorial to meet their users' needs.

This Read Me contains the following topics:

- Purpose of the Tutorial, page 2—Describes the basic format and presentation of the Cisco IP Phone 7912G tutorial. You can choose to customize the features, softkeys, or logo before deploying the tutorial to users.
- How to Install and Launch the Tutorial, page 3—Provides instructions for how to obtain the necessary files to launch the tutorial.
- How to Customize the Tutorial for End Users, page 4—Provides instructions for customizing the features and softkeys displayed in the tutorial.
- How to Customize the Tutorial Logo, page 5—Provides instructions for how to replace the Cisco Systems logo in the main tutorial window with your own logo or graphic.



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Purpose of the Tutorial

The tutorial is designed to provide users with a self-paced overview of the Cisco IP Phone 7912G. The tutorial contains three categories of information (represented as three tabs at the bottom of the tutorial interface):

- **Start Here**—Provides animated demonstrations of common phone tasks. This portion of the tutorial combines audio and text instruction.
- **Feature Definitions**—Provides text-only definitions of phone features. You can customize the feature list to include only those features that are available to phone users at your organization.
- **Softkey Definitions** - Provides text-only definitions of phone softkey functions. You can customize the softkey list to include only those softkeys that are available to phone users at your organization.

How to Install and Launch the Tutorial

Follow these steps to install and launch the Cisco IP Phone 7912G tutorial:

Procedure

- Step 1

From the files that you have already obtained for the Cisco IP Phone 7912G, locate the zip file that is named 7912G_Cisco.Zip.
- Step 2

Right-click the file and choose **Winzip > Extract To**.
- Step 3

Choose the folder to which you want to extract the files, then click **Extract**.

The following file structure should display:

| Name | Modified | Size |
|---|--------------------|--------|
| Content | 3/31/2005 1:55 PM | |
| Cisco IP Phone XML Customization Tool.exe | 12/15/2004 1:29 PM | 204 KB |
| index.html | 3/4/2005 2:54 PM | 3 KB |
| 7912G.swf | 3/31/2005 9:57 AM | 208 KB |

This Read Me file also will display.

- Step 4

Double-click the *index.html* file.
- The tutorial launches immediately with audio (if enabled).

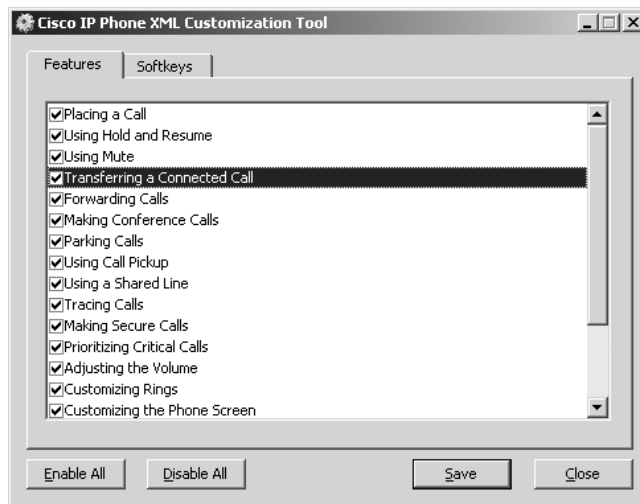
How to Customize the Tutorial for End Users

By default, the Cisco IP Phone 7912G tutorial covers features and softkey definitions that are included in the Cisco IP Phone 7905G/7912G User Guide. However, some features and softkeys may be unavailable to your organization's end users. You can use the Cisco IP Phone XML Customization Tool to limit the tutorial to show only those feature and softkey definitions that your organization decides to present to its users.

Follow this procedure if you want to use the customization tool:

Procedure

- Step 1** Double-click the *Cisco IP Phone XML Customization Tool.exe* file that you extracted from the zip file. The following window displays:



- Step 2** Use the buttons and check boxes on the screen to select/deselect the features and softkeys that you want the tutorial to present to end users. Items that are checked will appear in the tutorial; items that are not checked will not appear in the tutorial.

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- Step 3** Once you select the desired features and softkey check boxes, click **Save**.
 - Step 4** Click **Close**.
 - Step 5** Launch (or relaunch if the tutorial is already open) the tutorial by double-clicking the *index.html* file. Your customization changes should now be in effect.
 - Step 6** If you also want to change the logo that the tutorial displays (which, by default, is the Cisco Systems logo), see the “How to Customize the Tutorial Logo” section on page 5.
 - Step 7** When you are done customizing the tutorial, follow your organization’s requirements to deploy the tutorial to your end users.
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How to Customize the Tutorial Logo

By default, the tutorial displays the Cisco Systems logo in the upper-left corner of the tutorial window. If you want to have the tutorial display a different logo, use the following procedure:

Procedure

- Step 1** Rename the file that contains the Cisco Systems logo.
 - a.** Open the *Content* folder that you extracted from the 7912G_Cisco.Zip zip file.
 - b.** Open the *Content\Logo* folder. This folder contains the file called *logo.jpg*, which is the Cisco Systems logo graphic. This file is sized at 120 x 60 pixels.
 - c.** Rename the *logo.jpg* file to another name (for example, call it *oldlog.jpg*).

Step 2 Name the graphic or logo that you want the tutorial to display *logo.jpg* and place this file into the *Content\Logo* folder.



Note Make sure the graphics file that you name *logo.jpg* is a *.jpg* file and is sized at 120 x 60 pixels. Do not change the size of this file.

When you relaunch the tutorial, the new logo displays in the upper-left corner of the tutorial window.

Step 3 When you are done customizing the tutorial, follow your organization's requirements to deploy the tutorial to your end users.
